

Commonwealth of Massachusetts  
Town of Hanover

**Warrant for *Special* and Annual Town Meeting**

With Advisory Committee Recommendations

Plymouth, SS

Greeting:

To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, CEDAR STREET, HANOVER, on

MONDAY, THE 2<sup>ND</sup> DAY of MAY, 2011

*Special Town Meeting at 7:30 P.M.*

Annual Town Meeting at 8:00 P.M.



Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-2261.

Commonwealth of Massachusetts  
**Town of Hanover**  
Warrant for **Special** Town Meeting

Plymouth, SS

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In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, CEDAR STREET, HANOVER, on

**Monday THE 2<sup>ND</sup> DAY of MAY, 2011 at 7:30 P.M.**

*Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-2261.*

ARTICLES FOR **SPECIAL TOWN MEETING WARRANT**, Monday, May 2, 2011

ARTICLE 1. To see if the Town will vote to appropriate or transfer from any available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$50,000, or another sum, for the purpose of installing equipment from the old high school to other school locations, funds to be expended at the direction of the School Committee, or take any other action relative thereto.

Hanover School Committee

**Recommendation to be made at Town Meeting.**

ARTICLE 2. To see if the Town will vote to appropriate a sum(s) of money or transfer from any available funds, or to transfer from other accounts, pay such accounts as may be presented against the Town for which an appropriation does not exist, or take any other action in relation thereto.

Prior fiscal year bill for Edible Arrangements \$82.00

Town Accountant

**We move that the Town vote to appropriate the sum of \$82.00 from Town Hall expenses account to make payments as follows; Edible Arrangements \$82.00.**

ARTICLE 3. To see if the Town will vote to transfer from other accounts to the following Town departments to meet anticipated FY2011 deficits or unforeseen costs therein, or take any other action in relation thereto.

Snow and Ice expenses	\$186,910
Snow and Ice salaries	\$ 5,450
Veterans Benefits	\$ 20,000
Unemployment Compensation	\$ 50,000
Police Expenses	\$ 10,000
ECC Expenses	<u>\$ 6,000</u>
	\$278,360

Advisory Committee

**Recommendation to be made at Town Meeting.**

ARTICLE 4. We move to have the Town vote to transfer the dedicated name, Harry Gerrish Memorial Athletic Field, from the old high school football field to the new high school football/multi sport field, located behind the new Hanover High School, or take any other action relative thereto.

By Petition: Stephen P. Gerrish  
John T. Thomson  
Jean Concannon  
Mike Cramer  
Paul Nimeskern

**Petitioner to make main motion.**

**Anticipated main motion – We move that the Town accept this article as written.**

**The Advisory Committee supports the motion presented by the petitioner.**

ARTICLE 5. To see if the Town will (1) authorize the Board of Selectmen to exercise the Town's right of refusal under General Laws Chapter 61 to purchase 20± acres of land located on Assessors' Map 53, Lot 22A, 120 Circuit Street as presented to the Town by Rebecca Milberry as Trustee of the Denham Family Realty Trust under a purchase and sale agreement with JS Barry Development LLC, 300 Longwater Drive, which was received by the Town Clerk and Selectmen's office on March 18, 2011 and a Notice of Intent received by the Selectmen's office on March 21, 2011 and (2) pursuant to Massachusetts General Laws, Chapter 44B and the Hanover General By-Laws, Section 4-19, appropriate from the Town's Community Preservation Funds, or authorize borrowing with Community Preservation Funds the amount of \$550,000, or another sum for said purposes, and (3) establish such terms therefore as it deems in the best interests of the Town, or take any other action relative thereto.

Community Preservation Committee  
Board of Selectmen

**Recommendation to be made at Town Meeting.**

ARTICLE 6. To see if the Town will vote to appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$25,000, or another sum, for the purpose of installing an integrated Point of Sale System for the Food Service Program at Cedar School, Center School, Sylvester School and the Middle School, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee

**We move that the Town not accept this article and take no further action.**

And you are hereby ordered to serve this Warrant by posting attested copies thereof fourteen days, at least, before the time of said meeting.

Given under our hands this 4th day of April 2011.

BOARD OF SELECTMEN

David C. Greene

Susan M. Setterland

Daniel A. Pallotta

Joseph P. O'Brien

Joseph R. Salvucci

\_\_\_\_\_ Constable \_\_\_\_\_, 2011

Commonwealth of Massachusetts  
Town of Hanover

## Warrant for Annual Town Meeting

Plymouth, SS

Greeting:

To any Constable of the Town of Hanover in said County.

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town who are qualified to vote in Elections and Town Affairs to meet in the Hanover High School, CEDAR STREET, HANOVER, on

MONDAY, THE 2<sup>nd</sup> DAY of MAY, 2011

At 8:00 P.M.



Pursuant to the Americans with Disabilities Act, the Town will make every effort to assure that Town Meeting is accessible to individuals with disabilities. Should any assistance be desired in this regard, please contact the Board of Selectmen's Office at (781) 826-2261.

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	ISSUE	SUBMITTED BY
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2	Hear and Accept Reports of Committees	Advisory Comm.
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4	Authorize Treasurer to Dispose of Tax Title Land	Treasurer/Selectmen
5	Sell Town Owned Land	Board of Selectmen/Treasurer
6	Enter into Compensating Balance Agreements	Collector/Treasurer
7	Assume Liability to Allow State DEP Work	Board of Selectmen
8	Set Pay for Elective Officers	Advisory Comm./Town Manager
9	School Sick Leave Buyback Account	Advisory Comm./School Comm.
10	Town Sick Leave Buyback Account	Advisory Comm./Town Manager
11	Schoolhouse Maintenance	Board of Selectmen/Town Manager
12	Cable Television PEG Access Receipts	Town Manager
13	General Fund Budget	Advisory Comm./Town Manager
14	Water Department Budget	Advisory Comm./Town Manager
15	Appropriate for CPC Set Aside	Community Preservation Committee
16	Remove Deputy Fire Chief Position from Civil Service	Town Manager/Selectmen
17	Gasoline Contaminants (MTBE) Settlement	Board of Public Works/Town Manager
18	Appropriate Funds to Stetson House	Overseers of the Stetson House
19	Appropriate Fines Received	Trustees of John Curtis Free Library
20	645 Center Street - CPC	Community Preservation Committee
21	645 Center Street - Selectmen	Board of Selectmen
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27	Establish New Recreation Revolving Fund	Town Manager
28	Demolition Curtis School	Board of Selectmen
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30	Purchase and Equip Ambulance	Fire Department/Town Manager
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## **Advisory Committee Budget Message**

### **Budget Process**

The Town of Hanover operates under state statutes and various Town bylaws. The legislative body is an open Town Meeting, in which all voters registered in Hanover are permitted to participate. Town Meeting has the sole authority to appropriate funds for the operating budget and capital projects. It is the Advisory Committee's responsibility to make budget recommendations to Town Meeting.

Like prior budgets, the FY2012 budget has been developed based upon projected assumptions of available revenue. The budget is based upon a budget ceiling or levy limit of revenue derived from local property taxes in accordance with Proposition 2½. This levy limit may be increased if Town Meeting adopts a budget requiring an override and the override amount is approved by a majority of voters at the polls. Added to the tax revenues are projections for state aid; miscellaneous revenues, such as fees, permits, and interest earned; and available funds, such as free cash and transfers from Special Revenue Funds.

While the projection of available revenues creates a budget ceiling for the Town, an expenditure floor is created by calculating certain fixed or semi-fixed costs, such as debt payments, employee benefits, and various assessments. These costs subtracted from projected revenues leave remaining funds that are available for discretionary spending, such as education, public safety, infrastructure maintenance, and community services.

On August 19, 2010, the Town of Hanover appointed a Town Manager in accordance with the Hanover Town Manager Act Chapter 67 of the Acts of 2009. The Town Manager reorganized and consolidated the organization into five departments consisting of Police, Fire Rescue and EMS, Public Works, Community Services, and Municipal Finance. Please note that Article 13 - Omnibus budget reflects this reorganization and consolidation. The budget detail is in the appendix of this warrant, along with the capital budget and revenue and expenditure charts.

### **FY2012 Budget Recommendation**

By state law, the Advisory Committee is required to recommend a balanced budget to Town Meeting. An increase in expenditures in one area must be matched by either a corresponding decrease in expenditures in another area or a corresponding increase in revenues. Our fiscal year 2012 budget proposal has been balanced without an operating override. This proposal does constrain funding for many operating and capital activities for which there is a continuing need. However, no department came forward and identified that an operating override was critical in fiscal year 2012. In our opinion, Town Meeting cannot anticipate nor can future budgets be planned on the assumption that an operating override can be avoided indefinitely. The demand for increased services, the cost of maintaining the Town's existing infrastructure, improved or expanded buildings and facilities, cost of employee benefits, and the effects of inflation are creating an incredible strain on the Town's available revenues. This strain will only be relieved by an increase in tax revenue or a reduction in the services to which we have become accustomed.

### **Non-Financial Articles**

As requested by the Town Moderator, main motions on non-financial articles are presented by the sponsor of the article, not the Advisory Committee. However, the Advisory Committee is still required to make a recommendation to Town Meeting. As of April 7, 2011, the date this report is being submitted to be printed, a number of main motions were not available for the Advisory Committee's consideration. Advice on these motions will be made at Town Meeting.



## **MUNICIPAL FINANCE TERMINOLOGY**

The following terms are used frequently in the Annual Town Report and at Town Meeting. In order to provide everyone with a better understanding of their meaning, the following definitions are provided.

### **Appropriation**

An appropriation is an authorization to make expenditures and to incur obligations for specific purposes. It is granted by Town Meeting and is usually limited in both the amount of and in the time period during which it may be expended. Any part of the omnibus budget (Article 13) not spent or encumbered by June 30 automatically reverts to surplus. A specific appropriation must be initiated within one year of approval or it reverts to surplus, also.

### **Budget**

A budget is a plan of financial operation consisting of an estimate of proposed expenditures for a given period and the means of financing them. The budget is voted in the spring at Town Meeting for the fiscal year that begins July 1.

### **Capital Budget**

A capital budget is a plan of proposed capital outlays for the next five years involving the acquisition of land or an expenditure of at least \$10,000 having a useful life of at least three years.

### **Capital Program**

A plan of proposed capital outlays for the following five fiscal years that alerts Town Meeting of expected future capital outlays.

### **Cherry Sheet (State and County Charges and Receipts)**

The "Cherry Sheet" (named for the color paper formerly used) is prepared by the State Department of Revenue. It charges the Town with its share of the expenses for running various state agencies and for county government. It credits the Town with its share of the Corporation Excise Tax, Individual Income Tax, Sales and Use Tax and the Massachusetts School Fund.

### **Fiscal Year**

A 12 month period, commencing July 1 and ending June 30, to which the annual budget applies. Fiscal years are often denoted FYxx with the last two numbers representing the calendar year in which it ends, for example FY10 is the fiscal year ending June 30, 2010.

### **Undesignated Fund Balance**

This account represents the amount by which cash, account receivables and other assets exceed liabilities and reserves in the General Fund. It is increased by unexpended balances in the omnibus budget appropriations, unexpended balances in separate appropriations, and actual receipts in excess of budgeted amounts.

### **Free Cash (Surplus, E & D)**

Free cash is that portion of the Town's General Fund Undesignated Fund Balance that the Commissioner of the Massachusetts Department of Revenue certifies, as of July 1 of each year, as available for appropriation by Town Meeting. It is not cash, but rather, the Undesignated Fund Balance less delinquent real and personal property taxes, motor vehicle excise receivables, and departmental receivables.

**Overlay**

The overlay is the amount raised by the assessors in excess of appropriations for the purpose of creating a fund to cover abatements granted and avoiding fractions.

**Overlay Reserve**

This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay Account for a given year and may be appropriated by vote of the Town or closed to surplus.

**Reserve Fund**

This fund is established by the voters at the Annual Town Meeting only for the use of the Advisory Committee to pay for "extraordinary and unforeseen" expenses that may occur and may not exceed five percent of preceding year's tax levy.

**Stabilization Fund**

An account from which amounts may be appropriated for any lawful purpose. Prior to FY92, use of the Stabilization Fund was restricted to purposes for which cities and towns could legally borrow. Revisions to Ch. 40, Sec. 5B removed this restriction and amounts from the Stabilization Fund can now be appropriated for any legal purpose. A two-thirds vote of town meeting is required to appropriate money from the Stabilization Fund.

**Tax Levy**

The total amount to be raised by taxation of real estate and personal property. It consists of the total amounts appropriated less estimated receipts and transfers from available funds.

**Terms associated with Proposition 2 1/2:****Tax Levy Limit**

The maximum amount of taxes that may be levied in any given year under the restrictions of Proposition 2 1/2. It is calculated as the prior year limit plus new growth plus 2 1/2 percent of the prior year levy limit.

**Excess Levy Capacity**

The difference between the Town's tax levy limit and its actual tax levy. It is the additional amount of taxes that could be levied without an override.

**Override**

An amount, voted by the Town, that is permanently added to the tax levy. A majority vote of the Board of Selectmen is required to put an override question on the ballot. Override ballot questions must be presented in dollar terms and must specify the purpose of the override. Overrides require a majority vote of approval by the town.

**Debt or Capital Exclusions**

The Town can assess taxes in excess of the tax levy limit by voting a debt exclusion or capital outlay exclusion. This amount does not become a permanent part of the levy base, but does allow the Town to assess taxes for a specific period of time in excess of the limit for payment of debt service or for payment of capital expenditures.

**New Growth**

The amount of property tax revenue that the town can add to its allowable tax levy as a result of new construction, alterations, subdivisions or change of use which increases the value of a parcel of land.

**Transfers**

The authorization to use an appropriation for a different purpose or to use moneys from a separate fund as a revenue source.

**Water Enterprise**

Effective July 1, 1992, a new enterprise fund was established to account for the operations of the Town's Water Department. This separate accounting demonstrates how much of the costs of providing this service are recovered through user charges and how much is being subsidized through taxes. Typically, as is the case with Hanover's Water Department, the costs of providing enterprise fund services are recovered fully by user charges. The accounting for enterprise funds is similar to a commercial business.

The enterprise form of accounting does not alter the budgetary approval process, but does require communities to budget all of the revenues and direct/indirect costs associated with providing the service in the enterprise fund. To the extent that user charges recover fully the cost of providing the service, the retained earnings (surplus) stay with the enterprise fund and may be appropriated by Town Meeting to increase the services provided, maintained for future capital purchases, or used to reduce increases in future user charges.

An enterprise fund provides management information: to measure performance of providing service; and to analyze the impact of increasing user charges and increasing the budget.

ARTICLES FOR **ANNUAL** TOWN MEETING WARRANT,  
Monday, May 2, 2011

ARTICLE 1. To see if the Town will accept the reports of the Officers and Committees as printed in the Annual Town Report, or take any other action relative thereto.

Advisory Committee

**We move that the Town accept the 2010 Annual Report as printed.**

ARTICLE 2. To hear reports of the Committees and State Officials and act thereon, or take any other action relative thereto.

Advisory Committee

**We move that the Town accept these reports.**

ARTICLE 3. To see if the Town will authorize its Treasurer to accept such trust funds as may be placed in his or her hands during the Fiscal Year ending June 30, 2012, or take any other action relative thereto.

Town Treasurer and Tax Collector  
Board of Selectmen

**We move that the Town vote to authorize the Treasurer to accept trust funds for the Fiscal Year ending June 30, 2012.**

ARTICLE 4. To see if the Town will vote to authorize its Treasurer, with the approval of the Board of Selectmen, to dispose of such parcels of real estate as may have been, or may be taken by the Town under Tax Title foreclosure proceedings, or take any other action relative thereto.

Town Treasurer and Tax Collector  
Board of Selectmen

**We move that the Town vote to authorize the Treasurer, with the approval of the Board of Selectmen to dispose of tax title property.**

ARTICLE 5. To see if the Town will vote to authorized the Board of Selectmen to sell certain town owned property as authorized by Massachusetts General Law as follows; land located on Assessor's Map 56, Lot 17 on Hanover Street formerly owned by Alan R. Keith, land located on Assessor's Map 43, Lot 60 off of Circuit and Hanover Streets formerly owned by Bradshaw Sand and Gravel, Inc, or take any other action relative thereto.

Board of Selectmen

**The Advisory Committee supports the motion presented by the Board of Selectmen.**

ARTICLE 6. To see if the Town will authorize its Treasurer and Collector to enter into compensating balance agreements for the Fiscal Year ending June 30, 2012, pursuant to Chapter 44, Section 53F of the Massachusetts General Laws, or take any other action relative thereto.

Town Treasurer and Tax Collector

**We move that the Town vote to authorize the Treasurer/Collector to execute compensating balance agreements for the Fiscal Year ending June 30, 2012.**

ARTICLE 7. To see if the Town will assume liability in the manner provided by Section 29 and 29A of Chapter 91 of the Massachusetts General Laws, as most recently amended, for all damages that may be incurred by work to be performed by the Department of Environmental Protection, or take any other action relative thereto.

Board of Selectmen

**We move that the Town vote to accept this article for the Fiscal Year ending June 30, 2012.**

ARTICLE 8. To see if the Town will vote to fix the pay of its elective officers as required by law as follows, or take any other action relative thereto.

Town Clerk

Moderator: Annual Meeting

Special Meeting

Advisory Committee

Town Manager

**We move that the Town set the pay of its elective officers for fiscal year 2012 required by law as follows:**

**Town Clerk, annual salary for the incumbent to be \$54,563 per year which includes any amounts due under Massachusetts General Laws Chapter 41, Section 19G, or an annual salary for a Town Clerk, other than the incumbent, to be \$4,000 per year which includes any amounts due under Massachusetts General Laws Chapter 41, Section 19G.**

**Moderator \$100 for Annual Town Meeting and \$100 for Special Town Meeting.**

ARTICLE 9. To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the School Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee

Hanover School Committee

**We move that the Town vote to appropriate the sum of \$124,000 to the School Sick Leave Buyback Fund. Said funds to be expended at the direction of the School Committee and specify further that said appropriation shall not be returned to the Treasury except by the vote of Town.**

ARTICLE 10. To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money to the Town Sick Leave Buyback Fund, or take any other action relative thereto.

Advisory Committee  
Town Manager

**We move that the Town vote to appropriate the sum of \$175,000 to the Town Sick Leave Buyback Fund. Said funds to be expended at the direction of the Town Manager and specify further that said appropriation shall not be returned to the Treasury except by the vote of the Town.**

ARTICLE 11. To see if the Town will authorize and direct, as authorized under Mass General Laws, Chapter 71, Section 68, or any other enabling Massachusetts Statute, the Town to have General Charge and Superintendence of schoolhouses and keep them in good order for the Town of Hanover, and to raise and appropriate, appropriate from available funds, or transfer funds as needed, said change to become effective July 1, 2012, or take any other action relative thereto.

Board of Selectmen  
Town Manager

**Recommendation to be made at Town Meeting.**

ARTICLE 12. To see if the Town will vote to transfer from undesignated fund balance the sum of \$167,746 to the Public Educations and Government (PEG) receipts reserved for appropriation account, or take any other action in relation thereto.

Town Manager

**We move that the Town vote to transfer from the undesignated fund balance the sum of \$167,746 to the Public Educations and Government (PEG) receipts reserved for appropriation account.**

ARTICLE 13. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow, such sums of money to budget and pay for town charges for the period July 1, 2011, through June 30, 2012, inclusive, or take any other action relative thereto.

Advisory Committee  
Town Manager

**We move that the Town vote to raise and appropriate, or appropriate from available funds, such sums of money to defray Town charges in the amounts specified and by the method designated as recommended by the Advisory Committee in the following page entitled Article 13 – Omnibus Budget, each item is to be expended by the Town Manager in accordance with Chapter 67 of the Acts of 2009 Manager Act for the purposes identified and those purposes only, and each item to be considered a separate appropriation for that purpose only.**

# Article 13 - FY2012 Omnibus Budget

FY2011 BUDGET WITH REORGANIZATION

## FY2012 BUDGET RECOMMENDATION

Foot DIFFERENCE %  
Note

<b>General Government</b>		
Salaries	\$1,050,738	
Expenses	\$202,603	
<b>Police Department</b>		
Salaries	\$2,968,434	
Expenses	\$296,840	
<b>Fire Rescue &amp; EMS</b>		
Salaries	\$2,080,845	
Expenses	\$235,150	
<b>Community Services</b>		
Salaries	\$765,284	
Expenses	\$162,076	
Library Salaries	\$315,071	
Library Expenses	\$178,207	
Library Fines:	\$15,239	
CPC Adm. Expense	\$50,339	
<b>Education</b>		
Salaries & Expenses	\$23,140,296	
<b>SS Regional School</b>		
Assessment	\$794,793	
<b>Community Access &amp; Media</b>		
Salaries	\$70,000	
Expenses	\$32,000	
<b>DPW</b>		
Salaries	\$1,054,232	
Expenses	\$1,313,520	
Centralized Facilities Maint Salaries	\$217,470	
Centralized Facilities Maint Expenses	\$111,360	
Centralized Facilities Maint	\$0	
Snow & Ice Removal Salaries	\$73,000	
Snow & Ice Removal Expenses	\$307,000	

<b>General Government</b>					
Salaries	\$1,100,307	M		\$49,569	4.72%
Expenses	\$232,623	M		\$30,020	14.82%
<b>Police Department</b>					
Salaries	\$2,971,612			\$3,178	0.11%
Expenses	\$292,190			(\$4,650)	-1.57%
<b>Fire Rescue &amp; EMS</b>					
Salaries	\$2,067,114	A		(\$13,731)	-0.66%
Expenses	\$248,711	B		\$13,561	5.77%
<b>Community Services</b>					
Salaries	\$733,041	K		(\$32,243)	-4.21%
Expenses	\$168,399	L		\$6,323	3.90%
Library Salaries	\$315,071			(\$0)	0.00%
Library Expenses	\$178,207			\$0	0.00%
Library Fines:	\$15,049			(\$190)	-1.25%
CPC Adm.	\$45,564	N		(\$4,775)	-9.49%
<b>Education</b>					
Salaries & Expense	\$23,240,296			\$100,000	0.43%
<b>SS Regional School</b>					
Assessment	\$808,971			\$14,178	1.78%
<b>Community Access &amp; Media</b>					
Salaries	\$59,448	D		(\$10,552)	-15.07%
Expenses	\$35,900	E		\$3,900	12.19%
<b>DPW</b>					
Salaries	\$1,056,982	G		\$2,750	0.26%
Expenses	\$1,299,595	H,M		(\$13,925)	-1.06%
Centralized Facilities Maint Salaries:	\$230,470			\$13,000	5.98%
Centralized Facilities Maint Expenses	\$111,360			\$0	0.00%
Centralized Facilities Maint	\$85,000			\$85,000	100%
Snow & Ice Removal Salaries:	\$73,000			\$0	0.00%
Snow & Ice Removal Expenses	\$307,000			\$0	0.00%

<b>Townwide Expenses</b>	\$6,393,314
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<b>Townwide Expenses</b>	\$6,746,608	F,I, M,O	\$353,294	5.53%
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<b>Debt Expenses</b>	\$3,838,918
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<b>Debt Expenses</b>	\$4,737,022	C,J,P	\$898,104	23.39%
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<b>Total All:</b>	<b>\$45,666,730</b>
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<b>Total Recommended Budget Art #13</b>	<b>\$47,159,542</b>		<b>\$1,492,811</b>	<b>3.27%</b>
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<b>CPC Admin Expenses under Article #17</b>	<b>(\$50,339)</b>
<b>Library Fines under Article #15</b>	<b>(\$15,239)</b>

<b>Approved Town Mtg. under Article #13</b>	<b>\$45,601,152</b>
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### FY 2012 Footnotes

- (A) the Advisory Committee recommends that \$375,000 from the Ambulance Receipts Reserved from Appropriation Account be appropriated to Fire Department Salaries
- (B) the Advisory Committee recommends that \$88,050 from the Ambulance Receipts Reserved from Appropriation Account be appropriated to Fire Department expense
- (C) the Advisory Committee recommends that \$65,275 from the Ambulance Receipts Reserved from Appropriation Account be appropriated to Debt Service
- (D) the Advisory Committee recommends that \$59,448 from the PEG Access Receipts Reserved from Appropriation Account be appropriated to PEG Access Salaries
- (E) the Advisory Committee recommends that \$35,900 from the PEG Access Receipts Reserved from Appropriation Account be appropriated to PEG Access Expenses
- (F) the Advisory Committee recommends that \$8,781 from the PEG Access Receipts Reserved from Appropriation Account be appropriated to the operating budget for indirect costs
- (G) the Advisory Committee recommends that \$65,000 from the Cemetery Graves and Foundations Account be appropriated to Cemetery Payroll
- (H) the Advisory Committee recommends that \$10,000 from the Cemetery Perpetual Care Interest Fund be appropriated to Cemetery Expenses
- (I) the Advisory Committee recommends that \$1,327,366 from the Undesignated Fund Balance be appropriated to Group Health Insurance Expenses
- (J) the Advisory Committee recommends that \$10,872 from the Septic Betterment Account be appropriated to WPAT Bond
- (K) the Advisory Committee recommends that \$9,000 from the Wetlands Protection Fund be appropriated to Community Services Payroll
- (L) the Advisory Committee recommends that \$1,000 from the Wetlands Protection Fund be appropriated to Community Services Expenses
- (M) the Advisory Committee recommends that \$358,416 from the Water Enterprise Fund be appropriated to the operating Budget for Indirect costs
- (N) the Advisory Committee recommends that \$45,564 from the Community Preservation Fund Fund be appropriated to CPC Administrative Expenses
- (O) the Advisory Committee recommends that \$2,803 from the Community Preservation Fund Fund be appropriated to the operating budget for indirect cost
- (P) the Advisory Committee recommends that \$354,681 from the Community Preservation Fund Fund be appropriated to CPC Debt Service

ARTICLE 14. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow, such sums of money to budget and pay for the operation and expenses of the Water Department for the period July 1, 2011, through June 30, 2012, inclusive, or take any other action relative thereto.

Advisory Committee  
Town Manager

**We move that the Town vote to appropriate from available funds, such sums of money to defray Water Department charges in the amounts specified and by the method designated as recommended in the following pages entitled Article 14 – Water Enterprise Budget, each item is to be expended by the Town Manager in accordance with Chapter 67 of the Acts of 2009 Manager Act for the purposes identified and those purposes only, and each item to be considered a separate appropriation for that purpose only.**

<b>ARTICLE 14</b>	FY11	FY12	FY12	DOLLAR
<b><u>WATER ENTERPRISE BUDGET</u></b>	<b><u>APPROPRIATION</u></b>	<b><u>REQUEST</u></b>	<b><u>ADVISORY</u></b>	<b><u>CHANGE</u></b>
			<b><u>RECOMMENDS</u></b>	<b><u>FROM FY11</u></b>
WATER DEPARTMENT- PAYROLL	\$1,221,700	\$1,193,300	\$1,193,300	-\$28,400
WATER DEPARTMENT - EXPENSES	\$1,150,100	\$1,055,300	\$1,055,300	-\$94,800
<b>SUBTOTAL - WATER DEPARTMENT</b>	<b>\$2,371,800</b>	<b>\$2,248,600</b>	<b>\$2,248,600</b>	<b>(\$123,200)</b>
DEBT SERVICE	\$825,563	\$800,038	\$800,038	-\$25,525
<b>SUBTOTAL - WATER DEBT SERVICE</b>	<b>\$825,563</b>	<b>\$800,038</b>	<b>\$800,038</b>	<b>(\$25,525)</b>
<b>TOTAL - WATER ENTERPRISE OPERATING BUDGET</b>	<b><u>\$3,197,363</u></b>	<b><u>\$3,048,638</u></b>	<b><u>\$3,048,638</u></b>	<b><u>(\$148,725)</u></b>
<b><u>SOURCES OF FUNDS</u></b>				
WATER ENTERPRISE REVENUE	\$3,197,363	\$3,048,638	\$3,048,638	-\$148,725
<b>GRAND TOTAL - SOURCES OF FUNDS</b>	<b><u>\$3,197,363</u></b>	<b><u>\$3,048,638</u></b>	<b><u>\$3,048,638</u></b>	<b><u>-\$148,725</u></b>
<b>SURPLUS / (DEFICIT)</b>	<b><u>\$0</u></b>		<b><u>\$0</u></b>	<b><u>\$0</u></b>



ARTICLE 15. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate the Town's Community Preservation Revenues for fiscal Year 2012 as follows:

- I. 10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);
- II. 10% of the said revenues to be set aside for future appropriation for historic resources;
- III. 10% of the said revenues to be set aside for future appropriation for community housing; or take any other action relative thereto.

Community Preservation Committee

**We move that that the Town vote as recommended by the Community Preservation Committee to appropriate the Town's Community Preservation Revenues for Fiscal Year 2012 as follows:**

- I. **10% of the said revenues to be set aside for future appropriation for open space (other than open space for recreational use);**
- II. **10% of the said revenues to be set aside for future appropriation for historic resources;**
- III. **10% of the said revenues to be set aside for future appropriation for community housing.**

**Said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager.**

ARTICLE 16. To see if the Town will authorize the Board of Selectmen to petition the Great and General Court of the Commonwealth to enact special legislation that would exempt the position of Deputy Fire Chief from the provisions of the Civil Service Law and Rules, or take any other action relative thereto.

Town Manager  
Board of Selectmen

**Recommendation to be made at Town Meeting.**

ARTICLE 17. To see if the Town will vote to appropriate from undesignated fund balance, the sum of \$505,437 for the purpose of testing and cleanup of MTBE (Methyl Tertiary Butyl Ether) and other contaminants that have found and or may find their way into the Town's water supply, said funds representing the net proceeds of a class action products liability lawsuit brought against the manufacturers and distributors of gasoline containing MTBE which are to be expended at the direction of the Town Manager, or to take any other action relative thereto.

Board of Public Works  
Town Manager

**We move that the Town vote to appropriate from the undesignated fund balance, the sum**

**of \$505,437 for the purpose of testing and cleanup of MTBE (Methyl Tertiary Butyl Ether) and other contaminants that have found and or may find their way into the Town's water supply, to an account entitled "MTBE (Methyl Tertiary Butyl Ether) and other contaminants clean-up fund" said funds representing the net proceeds of a class action products liability lawsuit brought against the manufacturers and distributors of gasoline containing MTBE and to further authorize the deposit of any additional settlement proceeds into this fund that are received from this class action suit without further action by the town meeting, said funds to expended for this purpose at the direction of the Town Manager provided that Town Meeting action be needed to expends these funds for any other purpose.**

ARTICLE 18. To see if the Town will to raise and appropriate the sum of \$1,000.00 to the Stetson House Fund for the purpose of maintenance and repairs to buildings and property at 514 Hanover Street with the expenditures of said funds to be under the direction of the Overseers of the Stetson House and the Board of Selectmen and specify that said appropriation shall not be returned to the Treasury except by vote of the Town, or take any other action relative thereto.

Overseers of the Stetson House

**We move that the Town not accept this article and take no further action.**

ARTICLE 19. To see if the Town will vote to appropriate for the use of the Trustees of the John Curtis Free Library the sum of \$15,049.22, now in the Unreserved Balance Account, representing fines received by the Library during fiscal year 2010, or take any other action relative thereto.

Trustees of the John Curtis Free Library

**We move that the Town not accept this article and take no further action.**

ARTICLE 20: To see if the Town will vote to accept, relative to the Town owned 645 Center Street property, the proposal to do renovation and construction on the property which has been submitted and accepted by the Community Preservation Committee as a result of a Request for Proposal consistent with Article 58 of Town Meeting 2007 (Purchase of 645 Center Street with Community Preservation funds), Article 29 of Town Meeting 2008 (Authority for CPC and Board of Selectmen to subdivide, lease or otherwise transfer property for community housing, historic preservation and open space), Article 71 of Town Meeting 2009 (Appropriating \$300,000 for restoration of the historic structure) and Article 59 of Town Meeting 2010 (Authorizing CPC and Selectmen to subdivide, lease, sell or otherwise transfer property) and to direct the Board of Selectmen to proceed accordingly, or take any action relative thereto.

Community Preservation Committee

**We move that the Town not accept this article and take no further action.**

ARTICLE 21: To see if the Town will vote to rescind the 2009 Annual Town Meeting vote under Article 71 authorizing the Community Preservation Committee to restore and renovate the house at the 645 Center Street property and to rescind the portion of the 2008 Annual Town Meeting vote under Article 29 authorizing the historic preservation of any existing structures deemed feasible for the 645 Center Street property, or take any action relative thereto.

Board of Selectmen

**We move that the Town accept this article as written.**

ARTICLE 22. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate a sum of \$100,000, from the Town's Community Preservation Fund (CPF) from the Community Housing Reserve Fund Balance to be transferred to the Hanover Affordable Housing Trust to provide for the creation and preservation of affordable housing in Hanover, said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee  
Affordable Housing Trust  
Housing Authority

**We move that the Town vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate a total sum of \$100,000, from the Town's Community Preservation Affordable Housing Reserve Fund Balance to be transferred to the Hanover Affordable Housing Trust to provide for the creation and preservation of affordable housing in Hanover, said funds to be expended for the purposes stated herein within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager.**

ARTICLE 23. To see if the Town will vote, Pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$80,000, or another sum, from the Town's Community Preservation Fund (CPF) Historic Preservation Reserve Balance, for "Preservation and Restoration of The Town's Historic Cemeteries", said funds to be expended for the purposes stated herein within the scope approved by the Community Preservation Committee and as approved by this Town Meeting, by the Town Manager, or take any other action relative thereto.

Community Preservation Committee  
Historical Commission

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$80,000 from the Town's Community Preservation Fund (CPF) Historic Preservation Reserve Fund Balance, for preservation and restoration of the Town's**

**Historic Cemeteries, said funds to be expended within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager.**

ARTICLE 24. To see if the Town will vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate the sum of \$800,000, or another sum, from the Town's Community Preservation undesignated fund balance for the purpose of paying the principal on the Bond Anticipation Note for the King Street Fields, or take any other action in relation thereto.

Community Preservation Committee

**We move that the Town vote, pursuant to Massachusetts General Laws (M.G.L.) Chapter 44B (Community Preservation), and the Hanover General Bylaws, Section 4-19, to appropriate \$800,000 from the Town's Community Preservation Fund (CPF) Undesignated fund balance, for the purpose of paying the principal on the Bond Anticipation Note for the King Street Fields, said funds to be expended within the scope proposed and approved by the Community Preservation Committee and for the purposes approved by this Town Meeting, by the Town Manager.**

ARTICLE 25. To see if the Town will accept the amendments shown below to the current General Bylaws in order to reflect the duties and responsibilities of the Town Manager as shown in "an Act establishing a Town Manager form of Government for the Town of Hanover" or take any other actions relative thereto:

In this section of the current General Bylaws...	delete the word/word(s) shown on this chart in <b><i>bold italics</i></b> and...	add the word/word(s) shown on this chart in <b>bold</b> :
4-2 A. TOWN ACCOUNTANT Section 1.	There shall be a Town Accountant appointed by the <b><i>Selectmen</i></b> and responsible to the <b><i>Selectmen</i></b> for the operation of the town accounting system involving the classification and recording of town income and expenditures for all departments, trust funds and town debt activities.	There shall be a Town Accountant appointed by the <b>Town Manager, or as otherwise provided for in accordance with "an Act establishing a Town Manager form of Government for the Town of Hanover"</b> and responsible to the <b>Town Manager</b> for the operation of the town accounting system involving the classification and recording of town income and expenditures for all departments, trust funds and town debt activities.

4-2 C. CONSOLIDATE DEPARTMENT OF MUNICIPAL FINANCE Section 4.	There shall be a Director of Municipal Finance who shall be appointed by the <i>Selectmen</i> , and report to the <i>Town Administrator</i> , when acting as the Board's designee.	There shall be a Director of Municipal Finance who shall be appointed by the <b>Town Manager, or as otherwise provided for in accordance with "an Act establishing a Town Manager form of Government for the Town of Hanover" with the approval of the Selectmen</b> and report to the <b>Town Manager</b> .
4-2 C. CONSOLIDATE DEPARTMENT OF MUNICIPAL FINANCE Section 5.	The Director of Municipal Finance shall appoint the Accountant, the Treasurer/ Collector, Assistant Assessor/ Appraiser, and the Data Processing Personnel (Computer), subject to approval by the <i>Selectmen</i> , except the appointment of the Assistant Assessor/Appraiser is subject to the approval of the Board of Assessors.	The Director of Municipal Finance shall appoint the Accountant, the Treasurer/Collector, Assistant Assessor/Appraiser, and the Data Processing Personnel (Computer), subject to approval by the <b>Town Manager, or as otherwise provided in accordance with "an Act establishing a Town Manager form of Government for the Town of Hanover"</b> .
4-2 C. CONSOLIDATE DEPARTMENT OF MUNICIPAL FINANCE  Section 8.	The Director of Municipal Finance may be removed for due cause as determined, and so voted upon, <i>by the Board of Selectmen</i> .	The Director of Municipal Finance may be removed for due cause by the <b>Town Manager, or as provided for in accordance with "an Act establishing a Town Manager form of Government for the Town of Hanover"</b> .
4-3 SELECTMEN Section 7. The Zoning Enforcement Officer a.	The Zoning and Code Officer shall be appointed annually by the <i>Board of Selectmen</i> and shall serve under <i>their</i> authority and supervision.	The Zoning and Code Officer shall be appointed annually by the <b>Town Manager, or as otherwise provided for in accordance with "an Act establishing a Town Manager form of Government for the Town of Hanover"</b> and shall serve under <b>his/her</b> authority and supervision.
4-12 CONSERVATION	It shall be the duty of the	It shall be the duty of the

COMMISSION Section 2. (3)	Conservation Commission to: Administer the conservation fund, including the power to receive and apply private contributions to the same, and to administer land purchased by or given to the Town for the purpose of conservation, as well as any land placed under its jurisdiction by Town Meeting or by the Board of Selectmen.	Conservation Commission to: Administer the conservation fund, including the power to receive and apply private contributions to the same, and to administer land ( <b>or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> ) purchased by or given to the Town for the purpose of conservation, as well as any land placed under its jurisdiction by Town Meeting or by the Board of Selectmen.
4-14 POLICE CHIEF Section 1. Appointment	There shall be a Police Chief appointed by the <b><i>Board of Selectmen</i></b> for an indefinite term subject to a six month probationary period.	There shall be a Police Chief appointed by <b>the Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> for an indefinite term subject to a six month probationary period.
4-14 POLICE CHIEF Section 2. Qualifications	The <b><i>Board of Selectmen</i></b> may establish other desirable criteria for this position to assure the selection of a qualified person to administer the department.	The <b>Town Manager , or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> may establish other desirable criteria for this position to assure the selection of a qualified person to administer the department.
4-14 POLICE CHIEF Section 4. Duties	The Chief shall make such reports of departmental activities as may be required by the <b><i>Board of Selectmen</i></b> .	The Chief shall make such reports of departmental activities as may be required by the <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town</b>

		<b>Manager form of Government for the Town of Hanover”.</b>
4-14 POLICE CHIEF Section 4. Duties 6.	The Chief shall perform or cause to be performed all police-related duties and tasks considered necessary by the <b><i>Board of Selectmen</i></b> , not in contravention of the Massachusetts General Laws.	The Chief shall perform or cause to be performed all police-related duties and tasks considered necessary by the <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> not in contravention of the Massachusetts General Laws
4-14 POLICE CHIEF Section 5. Suspension or Discharge 1.	During the probationary period, the <b><i>Board of Selectmen</i></b> may suspend or discharge the Police Chief without a hearing prior to such action. Within twenty-four hours, the <b><i>Board</i></b> shall notify the Chief in writing of the reasons for suspension or discharge.	During the probationary period, the <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover” with the approval of the Selectmen</b> may suspend or discharge the Police Chief without a hearing prior to such action. Within twenty-four hours, the <b>Town Manager</b> shall notify the Chief in writing of the reasons for suspension or discharge.
4-14 POLICE CHIEF Section 5. Suspension or Discharge 2.	After the probationary period, the Police Chief may be suspended for more than five working days only after prior notice is given by the <b><i>Board of Selectmen</i></b> .	After the probationary period, the Police Chief may be suspended for more than five working days only after prior notice is given by the <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover” with the approval of the Selectmen</b> .
4-14 POLICE CHIEF Section 5. Suspension or	After completion of the probationary period, the Police	After completion of the probationary period, the Police

<p>Discharge 3.</p>	<p>Chief can be discharged only for just cause. The <b><i>Board of Selectmen</i></b> shall forward written notice of discharge, together with the reasons therefrom to the Police Chief within twenty-four hours of the decision. Within seventy-two hours, the Police Chief may file a written request for a hearing. The hearing shall be open to the public if so requested by the Chief. The Chief shall be entitled to legal counsel at the hearing, and the hearing shall be informal, subject only to the rules of procedure established for regular meetings of the Board of Selectmen. Said hearing shall be held within five days of receipt of a written request. Within seven days of the hearing, the <b><i>Board of Selectmen</i></b> shall confirm or reconsider their decision in a public meeting of the Board. This action will be effective immediately unless otherwise specified by the Board.</p>	<p>Chief can be discharged only for just cause. The <b>Town Manager , or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover” with the approval of the Selectmen</b> shall forward written notice of discharge, together with the reasons therefrom to the Police Chief within twenty-four hours of the decision. Within seventy-two hours, the Police Chief may file a written request for a hearing. The hearing shall be open to the public if so requested by the Chief. The Chief shall be entitled to legal counsel at the hearing, and the hearing shall be informal, subject only to the rules of procedure established for regular meetings of the Board of Selectmen. Said hearing shall be held within five days of receipt of a written request. Within seven days of the hearing, the <b>Town Manager</b> shall confirm or reconsider <b>his/her</b> decision in a public meeting. This action will be effective immediately unless otherwise specified by the <b>Board of Selectmen.</b></p>
<p>4-14 POLICE CHIEF Section 6. Employment Contract</p>	<p>The <b><i>Board of Selectmen</i></b> shall prepare a contract setting forth the Chief’s annual compensation, fringe benefits, and other terms and conditions of employment.</p>	<p>The <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> shall prepare a contract setting forth the Chief’s annual compensation,</p>



		fringe benefits, and other terms and conditions of employment.
4-15 FIRE CHIEF AND DEPUTY FIRE CHIEF Section 1. Appointment	There shall be a Fire Chief and Deputy Fire Chief appointed by the <i><b>Board of Selectmen</b></i> for an indefinite term...	There shall be a Fire Chief and Deputy Fire Chief appointed by the <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> for an indefinite term.
4-15 FIRE CHIEF AND DEPUTY FIRE CHIEF Section 2. Qualifications	The <i><b>Board of Selectmen</b></i> may establish other criteria for these positions to ensure the selection of qualified persons to administer the Department.	The <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> may establish other criteria for these positions to ensure the selection of qualified persons to administer the Department
4-15 FIRE CHIEF AND DEPUTY FIRE CHIEF Section 4. Duties e.	The Chief shall make such reports of departmental activities as may be required by the <i><b>Board of Selectmen</b></i> .	The Chief shall make such reports of departmental activities as may be required by the <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> .
4-15 FIRE CHIEF AND DEPUTY FIRE CHIEF Section 4. Duties f.	The Chief shall perform or cause to be performed all fire related duties and tasks considered necessary by the <i><b>Board of Selectmen</b></i> , not in contravention of the Massachusetts General Laws.	The Chief shall perform or cause to be performed all fire related duties and tasks considered necessary by the <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> not in contravention of the

		Massachusetts General Laws.
4-15 FIRE CHIEF AND DEPUTY FIRE CHIEF Section 5. Suspension or Discharge a.	During the probationary period, the <b>Board of Selectmen</b> may suspend or discharge the Fire Chief without a hearing prior to such action. Within twenty-four hours, the <b>Board</b> shall notify the Chief in writing, of the reasons for the suspension or discharge. In the event of discharge or a suspension of greater than five working days, the Chief may request a hearing in accordance with Paragraph c.	During the probationary period, the <b>Town Manager , or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover” with the approval of the Selectmen</b> may suspend or discharge the Fire Chief without a hearing prior to such action. Within twenty-four hours, the <b>Town Manager</b> shall notify the Chief in writing, of the reasons for the suspension or discharge. In the event of discharge or a suspension of greater than five working days, the Chief may request a hearing in accordance with Paragraph c.
4-15 FIRE CHIEF AND DEPUTY FIRE CHIEF Section 5. Suspension or Discharge b.	After the probationary period, the Fire Chief may be suspended for more than five working days, only after prior notice is given by the <b>Board...</b> After completion of the probationary period, the Fire Chief can be discharged only for just cause. The <b>Board of Selectmen</b> shall forward written notice of discharge.	After the probationary period, the Fire Chief may be suspended for more than five working days, only after prior notice is given by the <b>Town Manager...</b> After completion of the probationary period, the Fire Chief can be discharged only for just cause. The <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover” with the approval of the Selectmen</b> shall forward written notice of discharge.
4-15 FIRE CHIEF AND DEPUTY FIRE CHIEF Section 5. Suspension or Discharge c.	After completion of the probationary period, the Fire Chief can be discharged only for just cause. <b>The Board of Selectmen</b> shall forward	After completion of the probationary period, the Fire Chief can be discharged only for just cause. The <b>Town Manager, or as otherwise</b>

	written notice of discharge, together with the reasons therefore to the Fire Chief within twenty-four hours of the decision... and the hearing shall be informal, subject only to the rules of procedure established for regular meetings of the Board of Selectmen.	<b>provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover” with the approval of the Selectmen</b> shall forward written notice of discharge, together with the reasons therefore to the Fire Chief within twenty-four hours of the decision... and the hearing shall be informal, subject only to the rules of procedure established for regular meetings of the Board of Selectmen.
4-15 FIRE CHIEF AND DEPUTY FIRE CHIEF Section 6. Employment Contract	The <i>Board of Selectmen</i> shall prepare contracts for the Chief and Deputy Chief setting forth their annual compensation, fringe benefits and other terms and conditions of employment.	The <b>Town Manager</b> , or as <b>otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> shall prepare contracts for the Chief and Deputy Chief setting forth their annual compensation, fringe benefits and other terms and conditions of employment.
4-20 BYLAW REVIEW COMMITTEE	These needs may be addressed by request of the Board of Selectmen, or any other committee, or at the request of citizens of the Town in writing.	These needs may be addressed by request of the Board of Selectmen, <b>the Town Manager</b> , or any other committee, or at the request of citizens of the Town in writing.
4-21 DEPARTMENT OF MUNICIPAL INSPECTIONS Section 4	There shall be a Director of Municipal Inspections who shall be the <i>Town Administrator</i> .	There shall be a Director of Municipal Inspections who shall be the <b>Town Manager</b> , or as <b>otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> .

<p>4-21 DEPARTMENT OF MUNICIPAL INSPECTIONS Section 5</p>	<p>The Director of Municipal Inspections shall appoint the commissioner of buildings, (<i>subject to approval by the Board of Selectmen</i>), town planner (<i>subject to approval by the Planning Board</i>) health agent (<i>subject to approval by the Board of Health</i>), conservation agent (<i>subject to approval by the Board of Selectmen</i>), and others as this Bylaw may from time-to-time be amended.</p>	<p>The Director of Municipal Inspections shall appoint, subject to approval of the <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> the commissioner of buildings, town planner, health agent, conservation agent, and others as this Bylaw may from time-to-time be amended.</p>
<p>4-21 DEPARTMENT OF MUNICIPAL INSPECTIONS Section 7</p>	<p>The Director of Municipal Inspections may be removed at the discretion of the <i>Board of Selectmen</i> during the first year of his or her term. Thereafter the Director of Municipal Inspections may be removed during the term of appointment by the <i>Board of Selectmen</i> after being afforded the opportunity to respond to written notice of the reasons for removal.</p>	<p>The Director of Municipal Inspections may be removed at the discretion of the <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> during the first year of his or her term. Thereafter the Director of Municipal Inspections may be removed during the term of appointment by the <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> after being afforded the opportunity to respond to written notice of the reasons for removal.</p>
<p>4-21 DEPARTMENT OF MUNICIPAL INSPECTIONS Section 9</p>	<p>The Director of Municipal Inspections shall be responsible for the functions of the Department of Municipal Inspections, subject to the direction of the <i>Board of Selectmen</i>.</p>	<p>The Director of Municipal Inspections shall be responsible for the functions of the Department of Municipal Inspections, subject to the direction of the <b>Town Manager, or as otherwise provided for in accordance</b></p>

		with “an Act establishing a Town Manager form of Government for the Town of Hanover”.
6-1 THE USE OF STREETS AND HIGHWAYS Section 12.	The <i>Selectmen</i> may, and at the request of the Highway Superintendent or other officer in charge of streets and public ways, shall, upon notice, prohibit or otherwise restrict: the overnight parking of vehicles, or the leaving of objects or materials overnight, <i>or both</i> , upon the streets and public ways of the Town, which may obstruct, interfere with, endanger or render hazardous, the removal of snow or ice therefrom: and in connection with the above, <i>the Selectmen</i> , and any Police Officer, Constable or other person acting at <i>their direction</i> , shall be authorized to remove or cause to be removed at the risk of the owner thereof, to some convenient place, any vehicle or other object from said streets and public ways and to levy and assess the owner or other person responsible therefor, the reasonable cost of removal and the storage thereof for the account of the Town.	The <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> may, and at the request of the Highway Superintendent or other officer in charge of streets and public ways, shall, upon notice, prohibit or otherwise restrict: the overnight parking of vehicles, or the leaving of objects or materials <b>or both</b> overnight upon the streets and public ways of the Town, which may obstruct, interfere with, endanger or render hazardous, the removal of snow or ice therefrom: and in connection with the above, the <b>Town Manager</b> , and any Police Officer, Constable or other person acting at <b>the direction of the Town Manager</b> , shall be authorized to remove or cause to be removed at the risk of the owner thereof, to some convenient place, any vehicle or other object from said streets and public ways and to levy and assess the owner or other person responsible therefor, the reasonable cost of removal and the storage thereof for the account of the Town.
6-10 ANIMAL CONTROL BYLAW A. Animal Control Officer	The <i>Board of Selectmen</i> shall annually appoint an Animal Control Officer ...	The <b>Town Manager, or as otherwise provided for in accordance with “an Act</b>

		establishing a <b>Town Manager form of Government for the Town of Hanover</b> ” shall annually appoint an Animal Control Officer.
6-10 ANIMAL CONTROL BYLAW B Dog Control By-law Section 1. Duties of the Animal Control Officer (Acting as Dog Officer)	The <i>Board of Selectmen</i> shall annually appoint an Animal Control Officer, acting as Dog Officer...	The <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> shall annually appoint an Animal Control Officer, acting as Dog Officer.
6-10 ANIMAL CONTROL BYLAW B Dog Control By-law  Section 5.	Any person aggrieved by an order of the Animal Control Officer may make a complaint in writing about the dog, within 10 days of said order, to the <i>Board of Selectmen</i> who shall act thereon, in accordance with the procedures set forth in Massachusetts General Laws Chapter 140, Section 157. Any person aggrieved by an order of the <i>Board of Selectmen</i> issued pursuant to Massachusetts General Laws, shall have a right to appeal to the District Court as provided for in Massachusetts General Laws, Chapter 140, Section 157.	Any person aggrieved by an order of the Animal Control Officer may make a complaint in writing about the dog, within 10 days of said order, to the <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> who shall act thereon, in accordance with the procedures set forth in Massachusetts General Laws Chapter 140, Section 157. Any person aggrieved by an order of the <b>Town Manager</b> issued pursuant to Massachusetts General Laws, shall have a right to <b>first appeal to the Selectmen and then to the District Court</b> as provided for in Massachusetts General Laws, Chapter 140, Section 157.
6-10 ANIMAL CONTROL BYLAW C. Animal Control Bylaw Section 1 Duties of the Animal Control Officer	The <i>Board of Selectmen</i> shall annually appoint an Animal Control Officer.	The <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of</b>

		<b>Government for the Town of Hanover”</b> shall annually appoint an Animal Control Officer.
6-13 SWIMMING POOL FENCING Section 5.	The <i>Selectmen</i> shall annually appoint an inspector who shall investigate any non-conformity with this article and shall promptly submit his findings and recommendations to the <i>Selectmen</i> .	The <b>Town Manager, or as otherwise provided for in accordance with “an Act establishing a Town Manager form of Government for the Town of Hanover”</b> shall annually appoint an inspector who shall investigate any non-conformity with this article and shall promptly submit his findings and recommendations to the <b>Town Manager</b> .

Bylaw Review Committee  
Board of Selectmen

**Bylaw Review Committee to make main motion.**

**Anticipated main motion – We move that the Town accept this article as written.**

**The Advisory Committee supports the motion presented by the Bylaw Review Committee.**

ARTICLE 26. To see if the Town will accept the amendments shown below to the current General Bylaws in order to reflect "an Act establishing a Town Manager form of Government for the Town of Hanover" or take any other actions relative thereto:

**Delete this section of the General Bylaws, which addresses the appointment of an assistant by the Town Accountant, in its entirety:**

4-2 A. TOWN ACCOUNTANT  
Section 2.

The Town Accountant may, with the approval of the *Selectmen*, appoint an assistant who shall perform the duties of the office during vacations, prolonged illness or other mutually agreed upon period of time.

**Delete this section of the General Bylaws in its entirety:**

4-2 B. TOWN ADMINISTRATOR  
Sections 1-5

**Add this section to the General Bylaws:**

4-2 B. TOWN MANAGER

Section 1.

There shall be a Town Manager as provided in "an Act establishing a Town Manager form of Government for the Town of Hanover".

**Delete this section of the General Bylaws in its entirety:**

4-3 SELECTMEN

Section 1.

There shall be a Board of Selectmen consisting of *three* members to be elected by the voters for a term of three years, such that one member's term shall expire each year.

**Add this section to the General Bylaws:**

4-3 SELECTMEN

Section 1.

There shall be a Board of Selectmen consisting of the **five** members to be elected by the voters for terms of three years each, so arranged that the term of office of as nearly an equal number of members as is possible shall expire each year.

Bylaw Review Committee  
Board of Selectmen

**Bylaw Review Committee to make main motion.**

**Anticipated main motion – We move that the Town accept this article as written.**

**The Advisory Committee supports the motion presented by the Bylaw Review Committee.**

ARTICLE 27. Will the Town authorize the Board of Selectmen to petition the Great and General Court of the Commonwealth to enact legislation to allow the Town to establish a Revolving Fund for the Parks and Recreation Department under General Laws Chapter 44, Section 53E½ without regard to the expenditure limitation currently set forth in said Section 53E½, or take any other action relative thereto.

Town Manager  
Board of Selectmen

**We move that the Town accept this article as written.**

ARTICLE 28. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$75,000.00, or another sum, for the demolition or repair of the Curtis School, or take any other action relative thereto.

Town Manager  
Board of Selectmen



**We move that the Town vote to appropriate from the undesignated fund balance the sum of \$75,000 for the demolition of the Curtis School, said funds to be expended for the purposes stated herein under the direction of the Town Manager.**

ARTICLE 29. To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance, or borrow in accordance with Massachusetts General Laws, or any other enabling act, the sum of \$148,938.00 or another sum, to the Public Safety Vehicle Account authorized under Article #32 of the 1983 Annual Town Meeting. The amount will be for the purchase, lease, or lease purchase of four police vehicles and to authorize related trade-ins or to be sold by sealed bid, said funds to be expended at the direction of the Town Manager, or take any other action relative thereto.

Police Department  
Town Manager

**We move that the Town vote to appropriate the sum of \$91,338 from the Undesignated Fund Balance to the Public Safety Vehicle Accounts authorized under Article #32 of the 1983 Annual Town Meeting, said amount to be for the purchase of two police cruisers and one green energy efficient command vehicle, and to authorize as part of the purchases, the trade-in or sale by sealed bid of two Crown Victorias and one Ford Expedition, said funds to be expended for the purposes stated herein under the direction of the Town Manager.**

ARTICLE 30. To see if the Town will vote to raise and appropriate, appropriate from the undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$230,000 or another sum, to purchase and equip an ambulance and to authorize any related trade-in or sale by sealed bid. Said funds to be expended at the direction of the Town Manager, or take any other action relative thereto.

Fire Department  
Town Manager

**We move that the Town vote to appropriate the sum of \$185,000 from the Ambulance Fund to purchase and equip an ambulance and to authorize any related trade-in or sale by sealed bid, said funds to be expended for the purposes stated herein under the direction of the Town Manager.**

ARTICLE 31. To see if the Town will vote to raise and appropriate, appropriate from the undesignated fund balance or borrow in accordance with Massachusetts General Laws or any other enabling act, the sum of \$120,000 or another sum, to purchase up to four cardiac monitor/defibrillators and to authorize any related trade-in or sale by sealed bid. Said funds to be expended at the direction of the Town Manager, or take any other action relative thereto.

Fire Department  
Town Manager

**We move that the Town vote to appropriate the sum of \$108,000 from the Ambulance Fund to purchase four cardiac monitor/defibrillators and to authorize any related trade-in or sale by sealed bid, said funds to be expended at the direction of the Town Manager.**

ARTICLE 32. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$65,000, or another sum, for the purchase of one or more special needs van(s), purchasing and equipping to be at the direction of the School Committee which is authorized as part of the purchase, to trade-in or sell a vehicle or take any other action relative thereto.

Hanover School Committee  
Town Manager

**We move that the Town vote to appropriate the sum of \$32,500 from the undesignated fund balance for the purchase of one special needs van, purchasing and equipping to be at the direction of the School Committee which is authorized as part of the purchase, to trade in, or sell by sealed bid, a van, said funds to be expended at the direction of the School Committee.**

ARTICLE 33. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$35,000, or another sum, for the installation of smoke doors at the Middle School that will be tied into the fire alarm system to include purchasing, repair, replacement, disposal, installation, and related costs, funds to be expended at the direction of the School Committee or take any other action relative thereto.

Hanover School Committee  
Town Manager

**We move that the Town not accept this article and take no further action.**

ARTICLE 34. To see if the Town will vote to amend the Zoning Bylaw for the Town in the manner described below, or to see if the Town will vote to take any action relative thereto:

#### 6.12 Interchange District (Overlay District)

*Amend the Hanover Zoning Bylaw, Section 6, "Use Regulations" by deleting "6.12 Interchange District" in its entirety and replacing it with the following new section:*

#### **6.12.0 – INTERCHANGE DISTRICT**

Purpose: The purpose and intent of allowing for an "Interchange District" Overlay Zoning is to encourage and promote the development of projects that are characterized by economically viable commercial uses which are regional in nature and benefit from or require adjacent highway access.

**6.12.10 Uses Allowed:** The following uses are allowed in the Interchange District.

- A. Uses allowed in underlying Districts pursuant to the requirements of such Districts, except as otherwise provided herein.

**6.12.20** Uses Permitted by Special Permit: The following uses are permitted upon application to and granting of a Special Permit in the Interchange District.

- A. Uses allowed by Special Permit in underlying Districts pursuant to the requirements of such Districts.

**6.12.30** Uses Permitted by Special Permit and with Site Plan Approval: The following uses are permitted upon application to and granting of a Special Permit with Site Plan Approval in the Interchange District.

- A. Uses allowed by Special Permit and with Site Plan Approval in underlying Districts pursuant to the requirements of such Districts.

**6.12.40** Additional Uses Permitted by Special Permit and with Site Plan Approval: The following additional uses are permitted in the Interchange District without regard to the underlying District upon application to and granting of a Special Permit with Site Plan Approval by the Planning Board, acting as the Special Permit Granting Authority, as specified in Section 10 of this Bylaw. The applicant shall clearly demonstrate to the Board that said use is safe and appropriate for the specific site and that it will not create a nuisance by virtue of noise, traffic generated or unsightliness.

A. **Hotel.**

- B. **Convention Center and Conference Center** developed in conjunction with a hotel facility. A convention center shall be defined as a facility designed to accommodate 500 or fewer persons and used for conventions, conferences, seminars, and entertainment functions, along with accessory functions including food and beverage preparation and service for on-premises consumption. A conference center shall be defined as a facility used for service organizations, business and professional conferences, and seminars which may include sleeping, eating, and recreation accommodations principally intended for use by conference attendees. The accommodations can include sleeping, eating, and recreation. Any convention center or conference center shall be part of the physical complex of a hotel and shall be subject to the management and operation by said hotel.

- C. **Office Park.** An office park shall be defined as a development that contains a number of separate buildings which may be occupied for business office, medical and professional office and research and development uses, including supporting ancillary uses, and open space. Ancillary uses allowed within approved office park buildings may include food service, sandwich and coffee shops, convenience retail, banking facilities including ATMs, newsstands, and like uses principally for the convenience of office park employees. An office park shall be designed, planned, constructed and managed on an integrated and coordinated basis with special attention to circulation,

parking, utility needs, aesthetics, and compatibility among the buildings and uses within the office park.

D. **Restaurants.**

E. **Retail Stores or Service Establishments** the principal activity of which shall be offering goods or services at retail within a building which is within the Interchange District.

F. **Parking Garage** (subject to architectural design review pursuant to subsection 6.12.80.B) serving uses located within the Interchange District, whether or not on the same lot as such uses.

G. **Surface Parking Lots, Access Roads, Driveways, and Utilities** serving uses located within the Interchange District, whether or not on the same lot as such uses.

H. **Wastewater Treatment Plant or Facility** designed and operated in accordance with the applicable requirements of, and having a groundwater discharge permit from the Massachusetts Department of Environmental Protection in accordance with, the provisions of 314 C.M.R. 5.00, and intended principally to service the uses located within the Interchange District.

**6.12.50 Prohibited Uses:** The following uses are prohibited within the Interchange District whether or not allowed in the underlying District.

- A. Residential Uses (not including hotels permitted in accordance with subsection 6.12.40.A.).
- B. Warehousing and similar storage facilities.
- C. Automobile Dealerships, Service or Repair Shops.

**6.12.60 Dimensional Requirements** for all projects permitted pursuant to subsection 6.12.40:

- A. Unless otherwise specified within this Section, all applicable Business District requirements of Section 7, “Dimensional Requirements” shall apply within the Interchange District. Maximum building coverage of land by all structures shall not exceed twenty five percent (25%) of the lot area, and the maximum lot coverage, including structures, parking, service and storage areas shall not exceed sixty percent (60%) of the lot area.
- B. A minimum one hundred and fifty (150) foot wide continuous and heavily vegetated Buffer Area, measured from the boundaries of the Interchange District, shall be provided for any development within the Interchange District from the boundaries of the abutting Residential A District as further defined by Section 8, “Landscaping and Buffer Zones.” The buffer area shall be continuous, heavily vegetated, and shall be of a minimum width of not less than one hundred and fifty (150) feet. No buildings, structures, parking areas, or other new construction shall be allowed within the

Buffer Area, except for pedestrian paths, signage and utilities serving uses within the Interchange District, as shown on an approved Site Plan. The buffer area shall be landscaped with natural vegetation, new plantings, or a combination, which shall include groundcover, shrubs, and trees in accordance with the provisions of Section 8 of this Zoning Bylaw. The applicant shall have the burden of proof to ensure that sufficient landscaping exists or is proposed to provide a continuous buffer and visual screening from the development for any and all residential uses. The requirements of Section 8 may be waived or reduced by the Planning Board in its sound discretion, consistent with an appropriate plan for the overall landscaping of the proposed development that is protective of abutters outside the Interchange District and enhances the visual character of the development. This provision shall not apply at those boundaries of the Interchange District along any state numbered highway, including Route 3 and Route 53.

- C. A minimum three hundred (300) foot setback shall be provided from the boundaries of the Interchange District for any buildings within the Interchange District from the boundaries of the abutting Residential A District. This provision shall not apply to those boundaries of the Interchange District along any state numbered highway, including Route 3 and Route 53.
- D. Notwithstanding the provisions of Section 7.100, "Height Regulations," any building or structure within the Interchange District shall not exceed sixty (60) feet at any face measured from the average grade for each such face, and shall not exceed five (5) stories above the average grade at the foundation lines. However, any buildings within the Interchange District in excess of forty-eight (48) feet or four (4) stories in height shall be located within six hundred (600) feet of the northeast Interchange District boundary line abutting the Right-of-Way for Route 3 and Route 3/Route 53 interchange.
- E. Notwithstanding the provisions of Section 7 "Dimensional Regulations" Lot Frontage within the Interchange Zoning District shall be a minimum of one hundred-fifty (150) feet. If a lot abuts more than one way, only one lot frontage is required to meet this minimum.
- F. Notwithstanding the provisions of Section 7, "Dimensional Regulations," the Minimum Lot Size within the Interchange Zoning District shall be twenty-five (25) acres but may be further subdivided with the approval of the Planning Board to accommodate phased development.

**6.12.70** Parking Requirements for all projects permitted pursuant to Section 6.12.40:

- A. Unless otherwise specified within this Section, all applicable requirements of Section 9, "Parking Requirements" shall apply within the Interchange District. The Planning Board may waive or reduce the requirements of Section 9 for development within the Interchange District in accordance with the requirements of Section 9.300.

- B. In determining the parking requirements for a development within the Interchange District, the Planning Board shall reference Table 9-1 and other parking standards such as those published by the Institute of Transportation Engineers, and shall set such requirements as are necessary to meet the realistic requirements of the proposed development. In setting such requirements, the Planning Board shall take due account of the ability of various uses having different peak demand periods to share parking facilities.
- C. All parking spaces shall be a minimum of nine (9) feet in width by eighteen (18) feet in length.
- D. Notwithstanding the provisions of Section 9 “Parking and Loading Requirements” parking spaces for all hotel uses within the Interchange Zoning District shall be provided at a ratio of at least one (1) space per every bedroom plus adequate loading, service and employee parking commensurate with the use, as determined by the Planning Board in consideration of the proposed use and location.
- E. Notwithstanding the provisions of Section 9 “Parking and Loading Requirements” parking spaces for all convention and conference uses within the Interchange Zoning District shall be provided at a ratio of at least one (1) space for every three (3) seats or occupants permitted by the Building Code and certified by the Inspector of Buildings plus adequate loading, service and employee parking commensurate with the use, as determined by the Planning Board in consideration of the proposed use and location.
- F. Notwithstanding the provisions of Section 9 “Parking and Loading Requirements” parking spaces for all office uses within the Interchange Zoning District shall be provided as one space per three hundred sq. ft. of GFA, but not fewer than five per separate enterprise, plus adequate loading, service and employee parking commensurate with the use, as determined by the Planning Board in consideration of the proposed use and location.
- G. Parking lots may be constructed with concrete or granite curbing. All access drives must be constructed with granite curbing. No bituminous curbing may be utilized along any access drives or within any parking lots.
- H. A use or building within the Interchange District need not be served by a parking facility located on the same building lot.
- I. Primary access for all development within the Interchange District shall be provided from Route 53. Additional access to the development is allowed from Webster Street. No vehicular access to the development shall be located within the Buffer Area required under Section 6.12.60.B.

- J. The Planning Board may reduce the requirements of Section 6.12.70 in accordance with the provisions of Section 9.300 and further taking into account any shared parking facilities, existing or proposed.

**6.12.80 Additional Requirements for all projects permitted pursuant to Section 6.12.40:**

- A. Traffic Impact Assessment shall be required in accordance with Section 10.120.A. to determine the necessary capacity of such roads and/or drives, and to determine what transportation improvements will be required by the applicant for existing and proposed roads to ensure such capacity is provided for under the proposed development scheme.
- B. All proposed buildings within the Interchange District shall be subject to design review and approval by the Planning Board prior to overall project approval. Architectural Plans shall be provided to the Planning Board by the applicant for all buildings and structures proposed. Such Architectural Plans showing elevations of all typical principal structures shall be prepared by a Registered Professional Architect.

The applicant shall provide specifications for building materials and shall ensure that the facades of all buildings are reasonably articulated. The applicant shall be required to adhere substantially to the design scheme submitted and approved by the Planning Board as part of any Building Permit application and to substantially complete approved façade treatments prior to issuance of Site Plan Signoff by the Planning Board or Town Planner and prior to the issuance of any Certificate of Occupancy. Minor modifications to approved site plans and building designs that do not depart from the overall design concept or represent a change in architectural style may be reviewed and approved by the Town Planner and authorized on that basis, or referred to the Planning Board for review under the Limited Site Plan Review procedures of Section 10.400 as a modification to the previously approved plans.

Except on the ground floor of structures, vertical dimensions of all windows should be greater than their horizontal dimensions. The Planning Board may waive this window design requirement during the design review process. Porches, pent roofs, roof overhangs, hooded front doors or other similar architectural elements should define the front entrance to all structures.

- C. All buildings, structures, open spaces, roads and drives, parking areas and other development features shall be designed and located with consideration for the existing natural terrain and minimizing overall environmental impacts on the site, to the extent practical in view of the proposed development program.
- D. All exterior lighting, whether placed along roads, drives, or walks, in parking areas, or on structures or other facilities, shall be arranged and shielded so as not to distract in an unreasonable manner the occupants of any dwelling(s) nor shine directly upon abutting properties and/or public ways. All lighting shall be pure white illumination.

A detailed lighting plan shall be submitted as part of any Special Permit application to verify compliance with this section. Said plan shall include illumination labels and detailed specifications for proposed lighting fixtures.

- E. All existing or proposed utilities and municipal services within the Interchange District shall be installed underground at the time of initial construction except to the extent that this provision is waived by the Planning Board as part of the Special Permit.
- F. Provisions shall be made for the storage, collection and removal of all solid waste generated by buildings or uses within the Interchange District. All necessary waste storage facilities, including but not limited to dumpsters, shall be screened from public view by wood stockade, brick or similar fencing or walls, a minimum of six (6) feet in height, and in no case less than the height required to shield the structures from public view. Trash removal shall be limited to between the hours of 7AM and 7 PM.
- G. Individual lots within the Interchange District may contain multiple buildings and multiple uses, and individual buildings within the Interchange District may contain a combination of uses as provided for in an approved development plan.
- H. Proposed developments shall be subject to the provisions of Section 11 and Section 10.030 of the Zoning Bylaw for project thresholds, submission of a Development Impact Statement (DIS) and mitigation of development impacts accordingly. Said DIS shall include sections addressing impacts from the proposed development on the environment, traffic, municipal facilities and services (police, fire, public works, etc.), water supply, utilities and infrastructure and wastewater. The Traffic Impact Assessment required under Section 10.120.A. shall be prepared by a registered professional Traffic or Civil Engineer. The Environmental Impact Assessment required under Section 10.120.B. shall be prepared by a registered professional Environmental Engineer or other qualified professional(s) with expertise in the relevant subject matter areas. The applicant shall mitigate all off-site traffic impacts anticipated by the proposed development, through the provision of reasonable off-site improvements to road capacity and safety or by other effective means. The DIS shall include an assessment of the sound and visual impacts from the proposed development on adjacent residential properties and shall propose buffering and screening sufficient to mitigate sound and visual impacts from the proposed development.
- I. All applications shall be reviewed by the Planning Board's Consultant Review Engineer. The applicant, in accordance with the Planning Board Rules and Regulations, shall deposit with the Treasurer of the Town funds in the amount of six thousand dollars (\$6,000.00) for the purpose of covering the initial costs associated with said engineering review. Funds shall be accounted for in accordance with G.L. c. 40 sec. 54G, and unexpended funds shall be returned to the Applicant. The applicant shall provide additional funds in the amount of \$3,000, whenever notified



by the Planning Board that actual remaining funds are less than \$3,000. The Planning Board may require that the applicant and developer maintain such consultant review funds during both permitting and construction of the project to ensure proper construction and compliance with permit conditions.

**6.12.90 Severability: The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof.**

Planning Board

**Planning Board to make main motion.**

**Anticipated main motion – We move that this article be referred back to the Planning Board for further study.**

**The Advisory Committee supports the motion presented by the Planning Board.**

ARTICLE 35. To see if the Town of Hanover will vote to appropriate, subject to successfully borrowing, \$300,000 or another sum of money for the purpose of financing the following water pollution facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise, or to take any other action relative thereto.

Department of Community Services

**We move that the Town appropriate \$300,000 for the purpose of financing the following water abatement facility projects: repair, replacement, and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Town Manager is authorized to borrow \$300,000 and issue bonds or notes therefore under G.L. c.11, s.127B ½ and/or Chapter 29C of the General Laws: that project and financing costs shall be repaid by the property owners, in accordance with those agreements, but such bonds or notes shall be general obligations of the Town of Hanover; that the Treasurer with the approval of the Town Manager is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the projects or for the financing thereof, and that the Town Manager or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the projects and to take any other action necessary to carry out the projects.**

ARTICLE 36. To see if the Town will vote, pursuant to Article 6-18 of the Hanover General Bylaws, as amended at the May 2008 Annual Town Meeting, to approve an increase in fees for applications and services to the Hanover Board of Health with an effective date of July 1, 2011, in accordance with the following table, and to allow the Board of Health to update the Fee Schedule on file with the Town Clerk (dated "Effective May 14, 2010") accordingly, or to see if the Town will vote to take any action relative thereto:

Disposal Works Permit (up to 500 gallons)	Change from "\$150.00" to "\$200.00"
Disposal Works Permit (500-999 gallons)	Change from "\$250.00" to "\$300.00"
Food Permit (Retail up to 999 square feet)	Change from "\$100.00" to "\$125.00"
Food Establishment Permit – Food Service (Seating 0-99)	Change from "\$100.00" to "\$150.00"
Percolation Tests (Full Day Rate)	Change from "\$650.00" to "\$600.00"

Board of Health  
Town Manager

**We move that the Town accept this article as written.**

ARTICLE 37. To see if the Town will vote, pursuant to Article 6-18 of the Hanover General Bylaws, as amended at the May 2008 Annual Town Meeting, to approve a change in fees for disposal of certain types of solid waste at the Hanover Transfer Station with an effective date of July 1, 2011, in accordance with the following table, and to allow the Director of Public Works to update the Fee Schedule on file with the Town Clerk (dated "5/1/2007") accordingly, or to see if the Town will vote to take any other action relative thereto:

Change existing fee for residential construction and demolition disposal	From "no charge up to 250 pounds per week, \$120.00 per ton above 250 pounds" to "\$130.00 per ton for all construction and demolition debris"
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Board of Public Works  
Director of Public Works  
Town Manager

**We move that the Town vote to accept this article as written.**

ARTICLE 38. To see if the Town will vote, pursuant to Article 6-18 of the Hanover General Bylaws, as amended at the May 2008 Annual Town Meeting, to approve an increase in fees for Electric Permits (Commercial) to the Department of Municipal Inspections, Building Office with an effective date of July 1, 2011, in accordance with the following table, and to allow the Department of Municipal Inspections, Building Office to update the Fee Schedule on file with the Town Clerk (dated "Effective July 3, 2006") accordingly, or to see if the Town will vote to take any action relative thereto:

New Construction – First \$5,000 valuation (Commercial)	Change from “\$50.00” to “\$75.00”
New Construction – Each additional \$1,000 valuation (Commercial)	Change from “\$3.00” to “\$5.00”
New Construction – Maximum Fee (Commercial)	Change from “\$2,000.00” to “\$2,500.00”
Remodeling & Additions – First Machine (Commercial)	Change from “\$40.00” to “\$50.00”
Remodeling & Additions – All Other – Each (Commercial)	Change from “\$20.00” to “\$30.00”
Air Conditioners (Commercial)	Change from “5.00 per ton/max \$100.00” to “\$10.00 per ton/max \$150.00”
Fixtures, Switches & Receptacles – First 5 (Commercial)	Change from “\$40.00” to “\$50.00”
Fixtures, Switches & Receptacles – 6-29 (Commercial)	Change from “\$60.00” to “\$70.00”
Fixtures, Switches & Receptacles – 30-100 (Commercial)	Change from “\$120.00” to “\$130.00”
Fixtures, Switches & Receptacles – Over 100 Outlets (Commercial)	Change from “\$1.00 per outlet” to “\$2.00 per outlet”
Electric Signs (Commercial)	Change from “\$50.00” to “\$75.00”
Transformer – 5 KVA or less (Commercial)	Change from “\$40.00” to “\$50.00”
Transformer – 15 KVA (Commercial)	Change from “\$60.00” to “\$70.00”
Transformer – Over 15 KVA (Commercial)	Change from “\$80.00” to “\$90.00”
Services – 200 Amps or less (Commercial)	Change from “\$40.00” to “50.00”
Services – Each additional 100 Amps or portion thereof (Commercial)	Change from “\$20.00” to “\$30.00”
Services – Each additional meter and sub-main (Commercial)	Change from “\$20.00” to “\$30.00”
Gas Stations – Gas Pumps-each (Commercial)	Change from “\$50.00” to “\$75.00”
Gas Stations – Canopy for Service Station (Prewired) (Commercial)	Change from “\$60.00” to “\$100.00”
Miscellaneous – Annual Permits & Inspections (Residential & Commercial)	Change from “\$175.00” to “\$200.00”
Miscellaneous – Requests for inspections (other than usual permits) (Residential & Commercial)	Change from “\$50.00” to “\$75.00”
Miscellaneous – Re Inspection Fee – 1 <sup>st</sup> Time (Residential & Commercial)	Change from “\$30.00” to “\$50.00”
Miscellaneous – Re Inspection Fee – 2 <sup>nd</sup> Time (Residential & Commercial)	Change from “\$40.00” to “\$75.00”
Miscellaneous – Alarm Systems (Residential & Commercial)	Change from “\$40.00” to “\$50.00”
Miscellaneous – Telecommunication (First 30 Jacks) (Residential & Commercial)	Change from “\$40.00” to “\$50.00”
Miscellaneous – Telecommunication – Each additional jack (Residential & Commercial)	Change from “\$1.50” to “\$2.00”

Minimum Fee (Commercial)	Change from “\$50.00” to “\$75.00”
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Department of Community Services  
Town Manager

**We move that the Town accept this article as written.**

ARTICLE 39. To see if the Town will vote, pursuant to Article 6-18 of the Hanover General Bylaws, as amended at the May 2008 Annual Town Meeting, to approve an increase in fees for Electrical Permits (Residential) to the Department of Municipal Inspections, Building Office with an effective date of July 1, 2011, in accordance with the following table, and to allow the Department of Municipal Inspections, Building Office to update the Fee Schedule on file with the Town Clerk (dated “Effective July 3, 2006”) accordingly, or to see if the Town will vote to take any action relative thereto:

New Dwellings (Residential)	Change from “\$150.00” to “\$200.00”
Remodeling & Additions – Switches, Receptacles & Fixtures – First 5 (Residential)	Change from “\$30.00” to “\$50.00”
Remodeling & Additions – Switches, Receptacles & Fixtures – 6-29 (Residential)	Change from “\$40.00” to “\$60.00”
Remodeling & Additions – Switches, Receptacles & Fixtures – 30-50 (Residential)	Change from “\$60.00” to “\$80.00”
Remodeling & Additions – Switches, Receptacles & Fixtures – 51 or more (Residential)	Change from “\$80.00” to “\$100.00”
Replacement Water Heater (same size) (Residential)	Change from “\$30.00” to “\$50.00”
Ranges, Counter Top Units, Ovens, Disposal & Dishwasher (each) (Residential)	Change from “\$30.00” to “\$50.00”
Hot Water Heaters (Residential)	Change from “\$25.00” to “\$40.00”
Gas or Oil Burners (Residential)	Change from “\$40.00” to “\$50.00”
Portable Air Conditioners (Residential)	Change from “\$25.00” to “\$40.00”
Stationary Air Conditioners (Residential)	Change from “\$80.00/unit” to “\$100.00/unit”
Services – 200 Amps or less (Residential)	Change from “\$40.00” to “\$50.00”
Each additional meter or sub-feed/sub-panel (Residential)	Change from “\$20.00” to “\$30.00”
Temporary Service (Residential)	Change from “\$40.00” to “\$50.00”
Swimming Pools – Above Ground (Residential)	Change from “\$50.00” to “\$75.00”
Swimming Pools – Inground (Residential)	Change from “\$80.00” to “\$100.00”
Swimming Pools – Hot Tubs and Spas (Residential)	Change from “\$50.00” to “\$75.00”
Swimming Pools – Hydromassage Tubs (Residential)	Change from “\$30.00” to “\$50.00”
Minimum Fee (Residential)	Change from “\$40.00” to “\$50.00”

Department of Community Services  
Town Manager

**We move that the Town accept this article as written.**

ARTICLE 40. To see if the Town will vote, pursuant to Article 6-18 of the Hanover General Bylaws, as amended at the May 2008 Annual Town Meeting, to approve an increase in fees for Gas Permits to the Department of Municipal Inspections, Building Office with an effective date of July 1, 2011, in accordance with the following table, and to allow the Department of Municipal Inspections, Building Office to update the Fee Schedule on file with the Town Clerk (dated "Effective July 3, 2006") accordingly, or to see if the Town will vote to take any action relative thereto:

Hot Water Tank/Tankless (Residential)	Change from "\$35.00" to "\$40.00"
First Fixture (Residential)	Change from "\$40.00" to "\$45.00"
Each Additional Fixture (Residential)	Change from "\$15.00" to "\$20.00"
Re-inspection Fee (Residential)	Change from "\$40.00" to "\$45.00"
Minimum Fee (Residential)	Change from "\$40.00" to "\$45.00"
Hot Water Tank/Tankless (Commercial)	Change from "\$50.00" to "\$55.00"
First Fixture (Commercial)	Change from "\$50.00" to "\$55.00"
Each Additional Fixture (Commercial)	Change from "\$20.00" to "\$25.00"
Re-inspection Fee (Commercial)	Change from "\$50.00" to "\$75.00"
Minimum Fee (Commercial)	Change from "\$50.00" to "\$55.00"

Department of Community Services  
Town Manager

**We move that the Town accept this article as written.**

ARTICLE 41. To see if the Town will vote, pursuant to Article 6-18 of the Hanover General Bylaws, as amended at the May 2008 Annual Town Meeting, to approve an increase in fees for Plumbing Permits to the Department of Municipal Inspections, Building Office with an effective date of July 1, 2011, in accordance with the following table, and to allow the Department of Municipal Inspections, Building Office to update the Fee Schedule on file with the Town Clerk (dated "Effective July 3, 2006") accordingly, or to see if the Town will vote to take any action relative thereto:

New House Minimum (Residential)	Change from "\$165.00" to "\$200.00"
Hot Water Tank/Tankless (Residential)	Change from "\$30.00" to "\$35.00"
Hot Water Heater – Electric (Residential)	Change from "\$30.00" to "\$35.00"
First Fixture (Residential)	Change from "\$30.00" to "\$35.00"
Each Additional Fixture (Residential)	Change from "\$20.00" to "\$25.00"
Minimum Fee (Residential)	Change from "\$30.00" to "\$35.00"
Backflow Preventer (Commercial)	Change from "\$40.00" to "\$45.00"
First Fixture (Commercial)	Change from "\$50.00" to "\$55.00"
Each Additional Fixture (Commercial)	Change from "\$20.00" to "\$25.00"
Re-inspection Fee (Commercial)	Change from "\$50.00" to "\$75.00"
Minimum Fee (Commercial)	Change from "\$50.00" to "\$55.00"
Demo of any Kind (Commercial)	Change from "\$75.00" to "\$100.00"

Department of Community Services  
Town Manager

**We move that the Town accept this article as written.**

ARTICLE 42. To see if the Town will vote to name a parcel of land on Center Street “The Stasiluk-Nava Conservation Area”. The land is identified as Lot # 10 on Assessor’s Map #69, or take any other action relative thereto.

Community Preservation Committee  
Open Space Committee

**Open Space Committee to make main motion.**

**Anticipated main motion – We move that the Town accept this article as written.**

**The Advisory Community supports the motion presented by the Open Space Committee.**

ARTICLE 43. To see if the Town will vote to name the recreation fields developed on King Street “Forge Pond Park” or take any other action relative thereto.

Community Preservation Committee  
Open Space Committee  
Parks and Recreation Commission

**Parks and Recreation Committee to make main motion.**

**Anticipated main motion – We move that the Town accept this article as written.**

**The Advisory Committee supports the motion presented by the Parks and Recreation Committee.**

ARTICLE 44. To see if the Town will vote to name the Auditorium in the new High School the Robert J. Nyman Memorial Auditorium, or to take any other action hereto.

By Petition: Kristina L. Nyman  
Kara L. Nyman  
Rhonda L. Nyman  
Christina M. Nyman  
Eric J. Nyman

**Petitioner to make main motion.**

**Anticipated main motion – “We move that the Town accept this article as written.”**

**The Advisory Committee supports the motion presented by the petitioner.**

ARTICLE 45. WITHDRAWN

ARTICLE 46. To see if the Town will vote to borrow in accordance with Chapter 44 of the Massachusetts General Laws, or any other enabling authority, the sum of \$8,500,000, or another sum, to perform road maintenance and reconstruction of all types on various streets including roadway, drainage systems, sidewalks, curbing, signs, pavement markings, shoulder improvements and related structures in accordance with the Town's ongoing pavement management program, said funds to be expended at the direction of the Town Manager, provided that such borrowing is contingent on the passage of a Proposition 2½ referendum question under Massachusetts General Laws Chapter 59, Section 21C, or take any other action relative thereto.

Board of Public Works  
Director of Public Works  
Town Manager

**We move that the Town not accept this article and refer it back to the DPW for further study.**

ARTICLE 47. To see if the Town will vote to raise and appropriate, appropriate from available funds and/or borrow in accordance with Chapter 44, or any other enabling statute of the Massachusetts General Laws the sum of \$400,000, or another sum, to perform road maintenance and reconstruction of all types of various streets including roadway, drainage systems, sidewalks, curbing, signs, pavement markings, shoulder improvements, and related structures in accordance with town's ongoing pavement management program, said funds to be expended at the direction of the Town Manager, or to take any other action relative thereto.

Director of Public Works  
Board of Public Works  
Town Manager

**We move that the Town not accept this article and take no further action.**

ARTICLE 48. To see if the Town will vote to authorize the Board of Selectmen and the Town Manager to accept such sums of money as may be distributed by the Commonwealth of Massachusetts through the Chapter 90 highway grant program, so-called, funds to be expended by the Town Manager in accordance with the guidelines and requirements of the Massachusetts Highway Department, or to take any other action relative thereto.

Board of Selectmen  
Board of Public Works  
Town Manager

**We move that the Town vote to authorize the Town Manager to accept Chapter 90 Highway Funds as distributed by the Commonwealth of Massachusetts, said funds to be expended for the purposes stated herein by the Town Manager in accordance with the guidelines and requirements of the Massachusetts Highway Department.**

ARTICLE 49. To see if the Town will vote to raise and appropriate, appropriate from undesignated fund balance, or borrow in accordance with Massachusetts General Laws, or any other enabling act, the sum of \$130,000.00 or another sum, to purchase a replacement console and radios located in the Emergency Communications Center servicing the Hanover Police, Fire, EMS and DPW departments. Said funds to be expended at the direction of the Town Manager, or take any other action relative thereto.

Police Department  
Town Manager

**We move that the Town vote to raise and appropriate \$75,000 from the undesignated fund balance to purchase a replacement console and radios in the Emergency Communications Center servicing the Hanover Police, Fire, EMS and DPW departments, said funds to be expended at the direction of the Town Manager.**

ARTICLE 50. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$65,000, or another sum, for the purchase of computers, funds to be expended at the direction of the School Committee, or take any other action relative thereto.

Hanover School Committee

**We move that the Town not accept this article and take no further action.**

ARTICLE 51. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$25,000, or another sum, for the upgrade and installation of clocks at Center and Sylvester Schools to include purchasing, repair, replacement, disposal, installation, and related costs, funds to be expended at the direction of the School Committee, or take any other action relative thereto.

Hanover School Committee

**We move that the Town not accept this article and take no further action.**

ARTICLE 52. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$60,000, or another sum, for paving at the Middle School to include purchasing, repair, replacement, disposal, installation, and related costs, funds to be expended at the direction of the School Committee, or take any other action relative thereto.

Hanover School Committee

**We move that the Town not accept this article and take no further action.**



ARTICLE 53. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$590,000, or another sum, for the creating handicap accessibility at Sylvester School to include purchasing, repair, replacement, disposal, installation, and related costs, funds to be expended at the direction of the School Committee, or take any other action relative thereto.

Hanover School Committee

**We move that the Town not accept this article and take no further action.**

ARTICLE 54. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$410,000, or another sum, to remove carpets, abate tile, install moisture barrier system, and replace tile in downstairs rooms and common areas at the Middle School to include purchasing, repair, replacement, disposal, installation and related costs, funds to be expended at the direction of the School Committee, or take any other action relative thereto.

Hanover School Committee

**We move that the Town not accept this article and take no further action.**

ARTICLE 55. To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow in accordance with the Massachusetts General Laws, the sum of \$90,000, or another sum, for the upgrade and installation of intercom systems at Center and Sylvester Schools to include purchasing, repair, replacement, disposal, installation, and related costs, funds to be expended at the direction of the School Committee, or take any other action relative thereto.

Hanover School Committee

**We move that the Town not accept this article and take no further action.**

ARTICLE 56. To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$120,000, or another sum of money, to the Stabilization Fund, for school purposes in FY 13, or take any other action relative thereto.

Town Manager

**We move that the Town vote to appropriate \$120,000 from the Undesignated Fund Balance to the Stabilization Fund to be used to offset increases in the FY2013 School Operating Budget .**

ARTICLE 57. To see if the Town will vote to amend Section 5.600, Outdoor Storage, of the Zoning By-Law for the Town in the manner described below, or to see if the Town will vote to take any action relative thereto:

In Section 5.600, Outdoor Storage, adopt a new Subsection 5.610 to read as follows:

5.610 - Notwithstanding the above provisions and upon applying for and the granting of a Special Permit by the Planning Board acting as the Special Permit Granting Authority, a business may display or store “goods for sale” based on conditions defined in the Special Permit as determined by the Planning Board.

Planning Board  
Rt. 53 Study Committee

**Recommendation to be made at Town Meeting.**

ARTICLE 58. To see if the Town of Hanover will vote to petition the Great and General Court of the Commonwealth of Massachusetts seeking special legislation authorizing the Town of Hanover to issue an additional license for the sale of wines and malt beverages to be drunk on the premises (a/k/a wines and malt beverages/restaurant) to Rocco’s on Broadway, Inc. dba Rocco’s on Broadway, located at 1143 Broadway, provided that such license be issued through the usual licensing process administered by the Board of Selectmen.

By Petition: David Nagle  
Lee Rea  
Robert Carroll  
Carmine L. Fantasia  
Vickie Keating

**Petitioner to make main motion.**

**Anticipated main motion – I move that the Town authorize the Board of Selectmen to petition the Senator and Representative in the General Court of the Commonwealth of Massachusetts to submit the following legislation for the authorization of an additional liquor license, and further authorize the Selectmen to negotiate minor changes thereto, as follows;**

**AN ACT AUTHORIZING THE TOWN OF HANOVER TO GRANT A CERTAIN LICENSE FOR THE SALE OF ALCOHOLIC BEVERAGES.**

**Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:**

**SECTION 1. Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the Town of Hanover may grant one (1) additional license for the sale of wines and malt beverages to be drunk on the premises (a/k/a beer & wine/restaurant), pursuant**

to section 12 of chapter 138, for an establishment located at 1143 Broadway, Hanover Massachusetts. The license shall be subject to all of said chapter 138 except said section 17.

**SECTION 2.** Further notwithstanding section 17 of chapter 138 of the General Laws, the licenses so issued herein shall not be counted towards the quota of licenses allowed to the Town of Hanover pursuant to that section 17, and shall not impact an increase in that quota to which the Town would be entitled owing to a future increase in population.

**SECTION 3.** This act shall take effect upon its passage.

**The Advisory Committee supports the motion presented by the Petitioner.**

ARTICLE 59. To see if the Town will accept the amendments shown below to the current Sign Bylaws, or take any other actions relative thereto:

In this section of the current Sign Bylaws.	<b>Delete</b> the word(s) shown on this chart in <i><b>bold italics</b></i> and ...	<b>add</b> the word(s) shown on this chart in <b>bold</b> :
ARTICLE 3.		
ARTICLE 4. ADMINISTRATION AND ENFORCEMENT  4.2. Permits: (a)	<b>4.2. <u>Permits:</u></b> (a) No sign shall be erected, altered or enlarged until an application on the appropriate form furnished by the Sign Officer has been filed with the Sign Officer containing such information, including photographs, plans and scale drawings, as he may require, and a permit for such erection, alteration or enlargement has been issued by him. <i><b>Such permit shall be issued only if the Sign Officer determines that the sign complies or will comply with all applicable provisions by this by-law. A schedule of fees for such permits shall be determined from time to time by the Board of Selectmen.</b></i>	<b>4.2. <u>Permits:</u></b> (a) No sign shall be erected, altered or enlarged until an application on the appropriate form furnished by the Sign Officer has been filed with the Sign Officer containing such information, including photographs, plans and scale drawings, as he may require, and a permit for such erection, alteration or enlargement has been issued by him. <b>The sign officer shall act upon the application within five (5) business days if the Sign Officer determines that the sign shall comply with all applicable provisions of this by-law; or if not acted upon within five (5) business days shall be deemed approved. A schedule of fees for sign permits shall be determined from time to time by the</b>

		<b>Board of Selectmen.</b>
<p>ARTICLE 4. ADMINISTRATION AND ENFORCEMENT</p> <p>4.1. Enforcement: (b)</p>	<p>(b) The Sign Officer is further authorized, upon notice as herein provided, to order the repair, removal or revocation of any sign which in his judgment is, or is likely to become, dangerous, unsafe or in disrepair, or which is erected or maintained contrary to this by-law. The Sign Officer shall serve a written notice and order upon the owner of record of the premises where the sign is located and any advertiser, tenant or other person known to him having control or a substantial interest in said sign, directing the repair or removal of the sign within a time not to exceed <i>thirty days</i> after giving of such notice. If such notice and order is not obeyed within such period of time, the Sign Officer and his duly appointed agents shall, at reasonable times and upon presentation of credentials, have the power to enter upon the premises on which said sign is erected or maintained and repair or remove, or cause to be repaired or removed, said sign. All expenses incurred by the Sign Officer and his duly authorized agents in removing or repairing any sign shall be <i>accessible</i> against any person who failed to obey said notice and order and shall be recoverable with costs in any court of competent jurisdiction if not paid within thirty days after written notice of assessment is given by the Sign Officer to such person.</p>	<p>(b) The Sign Officer is further authorized, upon notice as herein provided, to order the repair, removal or revocation of any sign which in his judgment is, or is likely to become, dangerous, unsafe or in disrepair, or which is erected or maintained contrary to this by-law <b>or which exceeds the conditions of the permit.</b> The Sign Officer shall serve a written <b>or verbal</b> notice and order upon the owner of record of the premises where the sign is located and any advertiser, tenant or other person known to him having control or a substantial interest in said sign, directing the repair or removal of the sign within a time not to exceed <b>24 hours</b> after giving of such notice. If such notice and order is not obeyed within such period of time, the Sign Officer and his duly appointed agents shall, at reasonable times and upon presentation of credentials, have the power to enter upon the premises on which said sign is erected or maintained and repair or remove, or cause to be repaired or removed, said sign <b>whether temporary or permanent.</b> All expenses incurred by the Sign Officer and his duly authorized agents in removing or repairing any sign shall be <b>assessable</b> against any person who failed to obey said notice and order and shall be recoverable with costs in any court of competent jurisdiction if not paid within</p>

		thirty days after written notice of assessment is given by the Sign Officer to such person.
<p>ARTICLE 5. MOVEMENT, ILLUMINATION AND COLOR</p> <p>5.1. Movement:</p>	<p>5.1. Movement:</p> <p>No sign shall contain any moving, flashing or animated lights, or visible moving or moveable parts, except such portions of a sign that consist solely of indicators of time or temperature. <i>Automatically or manually changing message signs are not permitted.</i></p>	<p>5.1. Movement:</p> <p>No sign shall contain any moving, flashing or animated lights, or visible moving or moveable parts, except such portions of a sign that consist solely of indicators of time or temperature. <b>Automatically or manually changing message signs may be permitted in the case of gas stations, movie or stage theaters or such other circumstances that the Sign Officer may permit upon finding that such sign does not derogate from the intent of this by-law.</b></p>
<p>ARTICLE 5. MOVEMENT, ILLUMINATION AND COLOR</p> <p>5.2. Illumination:</p>	<p><b><u>5.2. Illumination:</u></b></p> <p>Signs may be illuminated only by the following means:</p> <p><i>(c) Neon tubes or similar devices are not permitted except a window sign which meets the provisions of Article 7.3 (a), may utilize such a tube if such sign contains no more than two colors, is not moving or flashing and is less than one and one half (1 1/2) square feet in overall area.</i></p>	<p><b><u>5.2. Illumination:</u></b></p> <p>Signs may be illuminated only by the following means:</p> <p><b>(c) By a white, steady stationary light of reasonable intensity “back-lighting” a Fully-Attached Sign.</b></p> <p><b>(d) Neon tubes or similar devices are not permitted except a window sign which meets the provisions of Article 7, and may utilize such a tube if such sign contains no more than two colors, is not moving or flashing and is less than one and one half (1 1/2) square feet in overall area.</b></p>

<p>ARTICLE 5. MOVEMENT, ILLUMINATION AND COLOR</p> <p>5.4. Christmas Decorations:</p>	<p><u>5.4. <i>Christmas</i> Decorations:</u></p> <p><i>Christmas</i> decorations shall not be subject to this by-law <b><i>for the period from November 1 to January 10 of any given Season.</i></b></p>	<p><u>5.4. <b>Holiday</b> Decorations:</u></p> <p><b>Holiday</b> decorations shall not be subject to this by-law.</p>
<p>ARTICLE 7. ACCESSORY SIGNS</p> <p>7.1. Residence Districts:</p>	<p>7.1. Residence Districts:</p> <p>(a) One sign displaying the street number and/or name of the occupant of the premises not exceeding six square feet in area. Such sign may include identification of an accessory professional office or other accessory uses permitted in a residential district.</p>	<p>7.1. Residence Districts:</p> <p>(a) One <b>accessory</b> sign displaying the street number and/or name of the occupant of the premises not exceeding six square feet in area. Such sign may include identification of an accessory professional office or other accessory uses permitted in a residential district.</p>
<p>ARTICLE 7. ACCESSORY SIGNS</p> <p>7.3. Special Signs (b)</p>	<p>7.3. Special Signs:</p> <p>(b) Temporary Signs:</p> <p>Temporary signs, including political signs, which comply with these by-laws shall be permitted in all districts as specified herein. Before a temporary sign (other than a temporary sign placed in a window) shall be erected or displayed, there shall be <b><i>deposited</i></b> with the Sign Officer the sum of <b><i>\$25.00</i></b> for each commercial sign and <b><i>\$25.00</i></b> for any fixed number of political signs. A removal date shall be specified in the permit. The deposit shall be refunded upon the timely removal of the sign or signs. In the event of failure to remove the sign or signs within the period prescribed,</p>	<p>7.3. Special Signs:</p> <p>(b) Temporary Signs:</p> <p>Temporary signs, including political signs, which comply with these by-laws shall be permitted in all districts as specified herein. Before a temporary sign (other than a temporary sign placed in a window) shall be erected or displayed, there shall be a <b>permit fee</b> in the sum of <b>\$75.00</b> for each commercial sign and <b>\$75.00</b> for any fixed number of political signs. A removal date shall be specified in the permit. The deposit shall be refunded upon the timely removal of the sign or signs. In the event of failure to remove the sign or signs within the period prescribed, the Sign</p>

	the Sign Officer shall apply the deposit towards the cost of removing the sign or signs, and any balance of the deposit shall be forfeited.	Officer shall apply the deposit towards the cost of removing the sign or signs, and any balance of the deposit shall be forfeited.
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**Recommendation to be made at Town Meeting.**

ARTICLE 60. A NEW DAY (formerly Womansplace Crisis Center) requests from the Town of Hanover that \$2,500 be raised and appropriated to A New Day in fiscal year 2012 in lieu of services provided to the sexual assault survivors and their families.

By Petition: Jason Oliver  
Karen Oliver  
Deborah Rich  
Siobahn Horton  
Barbara Gallinaro

**We move that the Town not accept this article and take no further action.**

ARTICLE 61. To see if the Town will vote to accept the following streets as public ways, or take any other action relative thereto:

	Street Name	Plan Reference
1	<b>Elijah's Path</b>	The entire length of Elijah's Path as shown on a plan entitled "Roadway As Built Plan – Elijah's Path" prepared by Grady Consulting, LLC. dated January 6, 2011, a copy of which is on file in the office the Hanover Department of Public Works.
2	<b>Nash Landing</b>	The entire length of Nash Landing as shown on a plan entitled "Site and Road As-built Plan" (Nash Landing), prepared by Moran Surveying, Inc. dated May 22, 2010, a copy of which is on file in the office the Hanover Department of Public Works.

Board of Public Works

**Recommendation to be made at Town Meeting.**

ARTICLE 62. Will the Town vote to have its elected Town Clerk become an appointed Town Clerk, or take any other action relative thereto?

**We move that the Town vote to have its elected Town Clerk become an appointed Town Clerk, effective upon the conclusion of the incumbent Town Clerk's service.**

ARTICLE 63: To see if the Town will vote to amend the Zoning Bylaw for the Town in the manner described below, or, to see if the Town will vote to take any action relative thereto:

**Section 6.13.4 currently reads:**

6.13.4 Additional Dimensional Requirements for Body Art Establishments:

- A. **Each** Body Art Establishment shall be located within eight hundred (800) feet of any other Body Art Establishment.
- B. No Body Art Establishment shall be located within three hundred feet of the Residence A Zoning District.

**Change Section 6.13.4 to read:**

6.13.4 Additional Dimensional Requirements for Body Art Establishments:

- A. **No** Body Art Establishment shall be located within eight hundred (800) feet of any other Body Art Establishment.
- B. No Body Art Establishment shall be located within three hundred feet of the Residence A Zoning District.

Planning Board

**Planning Board to make main motion.**

**Anticipated main motion - We move that the Town vote to accept this article as written.**



NOTICE FOR THE ELECTION OF OFFICERS  
Hanover High School, Cedar Street,  
on **SATURDAY, the 7th OF MAY 2011**,  
then and there to act on the following:

To bring in their votes for each of the following:

For a term of five years:	One Planning Board Member
For a term of three years:	Two Selectmen One Assessor Two School Committee Members One Board of Health Member One Board of Public Works Member One Trustee for Public Library
For a term of two years:	One Planning Board Member
For a term of one year:	One Moderator

QUESTION 1

“Shall the Town of Hanover be allowed to exempt from the provisions of Proposition Two and One-Half, so called, the amounts required to pay for the bonds issued to perform road maintenance and reconstruction?

Yes\_\_\_\_ No \_\_\_\_”

QUESTION 2

“Will the Town vote to have its elected Town Clerk become an appointed Town Clerk?

Yes\_\_\_\_ No \_\_\_\_”

Polls open from 8:00 A.M. to 6:00 P.M., unless otherwise ordered by the Town.  
And you are hereby ordered to serve this Warrant by posting attested copies thereof seven days at least before the time of said meeting.

Given under our hands this 4th day of April 2011.

David C. Greene

Susan M. Setterland

Daniel A. Pallotta

Joseph P. O'Brien

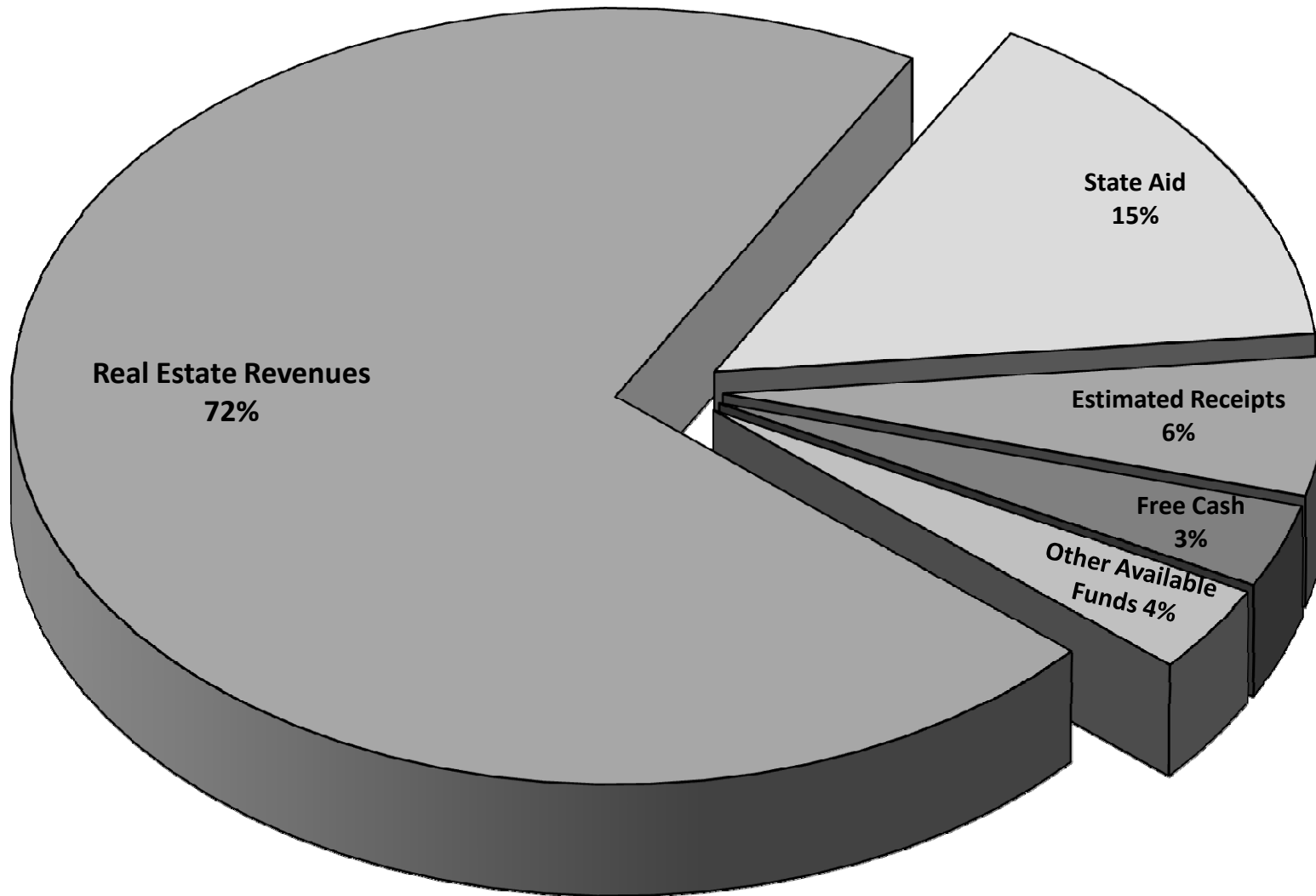
Joseph R. Salvucci

\_\_\_\_\_, Constable \_\_\_\_\_, 2011

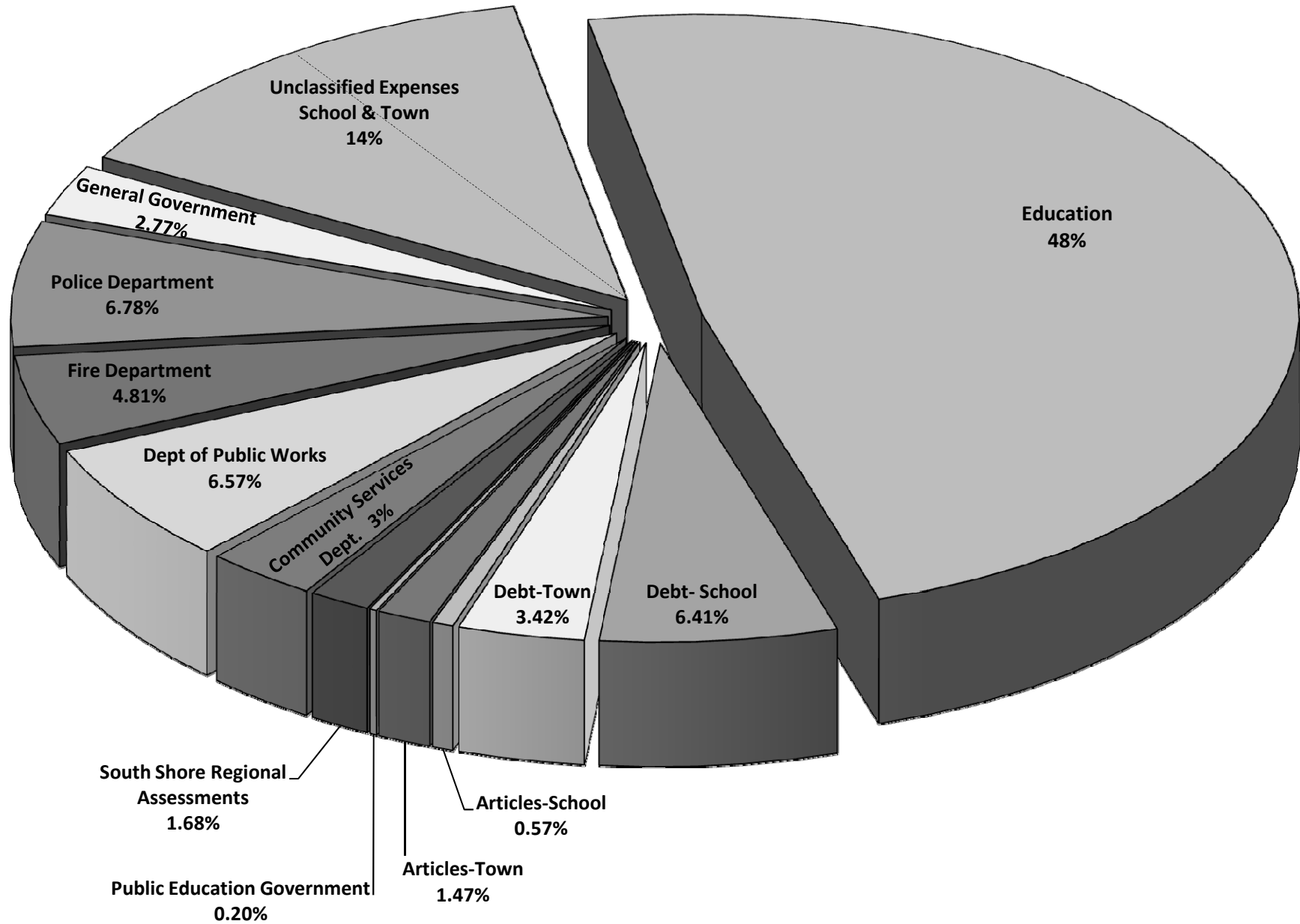
# **APPENDIX**

1. Chart – Revenue Sources FY ‘12
2. Chart – Expenditures FY ‘12
3. Budget View from Line to Program
4. Budget View with Line Items
5. Budget Overview
6. Capital Budget
7. Preview of Next Year

## FY 2012 REVENUE SOURCES



## FY 2012 EXPENDITURES



Budget View from Line to Program

ARTICLE OMNIBUS BUDGET GENERAL GOVERNMENT	TOWN MTG. APPROVED FY2011 BUDGET	FY2011 BUDGET WITH REORGANIZATION	FY 2012 Budget Recommendation	CHANGE	%
BOARD OF SELECTMEN - PAYROLL	\$297,984	General Government	General Government		
BOARD OF SELECTMEN - EXPENSES	\$11,450	Salaries: \$1,093,012			
		(\$42,274)			
		Total Salaries \$1,050,738	Subtraction of custodian and vac salary, moved to Centralized Maintenance		
ADVISORY COMMITTEE - PAYROLL	\$3,813	Expenses: \$365,003	\$1,100,307	\$49,569	4.50%
		(\$27,500)			
ADVISORY COMMITTEE - EXPENSES	\$159	(\$134,900)			
CAPITAL IMPROVEMENT COMMITTEE - PAYROLL	\$1,939	Total Expense \$202,603	Subtraction of Town Audit, moved to Town Wide Expenses		
LEGAL SERVICES - EXPENSES	\$134,900		Subtraction of Legal Expenses, moved to Town Wide Expenses		
			\$232,623	\$30,020	12.91%
CENTRAL COMPUTER - PAYROLL	\$83,287				
CENTRAL COMPUTER - EXPENSES	\$36,305				
TOWN CLERK - PAYROLL	\$92,421				
TOWN CLERK - EXPENSES	\$4,445				
ELECTIONS & TOWN MEETING - PAYROLL	\$27,300				
ELECTIONS & TOWN MEETING - EXPENSES	\$25,560				
REGISTRAR - PAYROLL	\$25,356				
REGISTRAR - EXPENSES	<u>\$7,444</u>				
SUBTOTAL - GENERAL ADMINISTRATION	<u>\$752,363</u>				
FINANCE DEPARTMENT - PAYROLL	\$419,406				
FINANCE DEPARTMENT - EXPENSES	\$79,178				
FINANCE DEPARTMENT - TOWN AUDIT EXPENSES	\$27,500				
BOARD OF ASSESSORS - PAYROLL	\$141,506				
BOARD OF ASSESSORS - EXPENSES	\$38,062				
SUBTOTAL - FINANCIAL ADMINISTRATION	<u>\$705,652</u>				
TOTAL - GENERAL GOVERNMENT	<u>\$1,458,015</u>				

# Budget View from Line to Program

## ARTICLE OMNIBUS BUDGET GENERAL GOVERNMENT

## TOWN MTG. APPROVED FY2011 BUDGET FY2011 BUDGET WITH REORGANIZATION

FY 2012 Budget  
Recommendation CHANGE %

<b><u>PUBLIC SAFETY</u></b>		<b>Police Department</b>		<b>Police Department</b>			
POLICE - PAYROLL	\$2,501,549	Salaries:	\$2,501,549				
POLICE - EXPENSES	\$227,137		\$496,625	Addition of ECC salaries			
			\$15,735	Addition of Animal Control salaries			
			<del>(\$45,475)</del>	Subtraction of 2 custodians			
		<b>Total Salaries</b>	<b>\$2,968,434</b>		<b>\$2,971,612</b>	\$3,178	0.11%
POLICE - NEXTEL EXPENSES	\$11,500	Expenses:	\$227,137				
			\$11,500	Addition of NEXTEL expenses			
			\$3,743	Addition of Animal Control expenses			
FIRE DEPARTMENT - PAYROLL	\$2,080,844		\$54,910	Addition of ECC expenses			
FIRE DEPARTMENT - EXPENSES	\$233,050		<del>(\$450)</del>	Subtraction of custodian uniforms			
		<b>Total Expense</b>	<b>\$296,840</b>		<b>\$292,190</b>	(\$4,650)	-1.59%
		<b>Fire Department</b>		<b>Fire Department</b>			
DEPT OF MUNICIPAL INSPECTIONS - PAYROLL	\$532,938	Salaries	\$2,080,844				
DEPT OF MUNICIPAL INSPECTIONS - EXPENSES	\$38,400		\$489	Addition of 28 hrs Admin vacation coverage			
EMERGENCY MANAGEMENT - EXPENSES	\$2,100		<del>(\$4,358)</del>	Subtraction of 4 hrs per week Admin to Comm Services			
ANIMAL CONTROL - PAYROLL	\$15,735	<b>Total Salaries</b>	<b>\$2,076,976</b>		<b>\$2,067,114</b>	(\$9,862)	-0.48%
ANIMAL CONTROL - EXPENSES	\$3,743	Expenses	\$233,050				
EMERGENCY COMMUNICATIONS - PAYROLL	\$496,625		\$2,100	Addition of Emergency Management Expenses			
EMERGENCY COMMUNICATIONS - EXPENSES	<u>\$54,910</u>	<b>Total Expense</b>	<b>\$235,150</b>		<b>\$248,711</b>	\$13,561	5.45%
<b>TOTAL - PUBLIC SAFETY</b>							
	<b><u>\$6,198,531</u></b>						
<b><u>EDUCATION</u></b>		<b>Education</b>		<b>Education</b>			
HANOVER PUBLIC SCHOOLS - ALL EXPENSES	\$23,132,796	Salaries & Expenses	\$23,140,296		<b>\$23,240,296</b>	\$100,000	0.43%
NORTH RIVER COLLABORATIVE - MEDICAID PROCESS	\$7,500						
PEG ACCESS COMMITTEE - PAYROLL	\$70,000	<b>SS Regional School</b>		<b>SS Regional School</b>			
PEG ACCESS COMMITTEE - EXPENSES	\$32,000	Assessment		Assessment		\$808,971	\$14,178 1.75%
SOUTH SHORE REGIONAL SCHOOL - ASSESSMENT	<u>\$794,793</u>						
<b>TOTAL - EDUCATION</b>	<b><u>\$24,037,089</u></b>	<b>Community Access &amp; Media</b>		<b>Community Access &amp; Media</b>			
		Salaries:	\$70,000		<b>\$59,448</b>	(\$10,552)	-17.75%
		Expenses:	\$32,000		<b>\$35,900</b>	\$3,900	10.86%

# Budget View from Line to Program

ARTICLE OMNIBUS BUDGET GENERAL GOVERNMENT	TOWN MTG. APPROVED FY2011 BUDGET	FY2011 BUDGET WITH REORGANIZATION		FY 2012 Budget Recommendation	CHANGE	%
<b><u>PUBLIC WORKS &amp; FACILITIES</u></b>		<b>DPW</b>		<b>DPW</b>		
ADMINISTRATION - PAYROLL	\$171,500	Salaries: \$1,013,300				
ADMINISTRATION - EXPENSES	\$18,000	\$40,932	Addition of Park & Rec Salaries			
HIGHWAY - PAYROLL	\$356,500	<b>Total Salaries \$1,054,232</b>		<b>\$1,056,982</b>	\$2,750	0.26%
HIGHWAY - EXPENSES	\$145,000	Expenses: \$985,500				
PUBLIC GROUNDS - PAYROLL	\$176,300	\$328,020	Addition of Street Lights & Town Gas Pump			
PUBLIC GROUNDS - EXPENSES	\$43,200	<b>Total Expense \$1,313,520</b>		<b>\$1,299,595</b>	(\$13,925)	-1.07%
TRANSFER STATION - PAYROLL	\$202,500	Centralized Facilities Maintena Salaries: \$217,470		\$230,470	\$13,000	5.64%
TRANSFER STATION - EXPENSES	\$764,500	Centralized Facilities Expenses: \$111,360	Addition of Town Hall Exp and \$450 for Uniforms from police	\$111,360	\$0	0.00%
CEMETERY - PAYROLL	\$106,500	Centralized Facisilities Maint		\$85,000		
CEMETERY - EXPENSES	\$14,800	Snow & Ice Removal Salaries: \$73,000		\$73,000	\$0	0.00%
<b>TOTAL - PUBLIC WORKS</b>	<b>\$1,998,800</b>	Snow & Ice Removal Expenses \$307,000		<b>\$307,000</b>	<b>\$0</b>	<b>0.00%</b>
ICE & SNOW REMOVAL - PAYROLL	\$73,000					
ICE & SNOW REMOVAL - EXPENSES	\$307,000					
<b>TOTAL - SNOW &amp; ICE</b>	<b>\$380,000</b>					
<b>ENGINEER MANAGER</b>	<b>\$80,000</b>					
TOWN HALL - EXPENSES	\$110,910					
STREET LIGHTING - EXPENSES	\$61,320					
TOWN GAS PUMP - EXPENSES	\$266,700					
<b>TOTAL - PUBLIC FACILITIES</b>	<b>\$438,930</b>					
<b><u>HUMAN SERVICES</u></b>		<b>Community Services</b>		<b>Community Services</b>		
VISITING NURSE - PAYROLL	\$94,452	Salaries \$787,472				
VISITING NURSE - EXPENSES	\$1,500	\$4,358	Addition of 4 hrs per week admin from Fire Dept			
COUNCIL FOR AGING - PAYROLL	\$148,382	(\$22,187)	Subtraction of COA custodian, moved to Centralized Maintenance			
COUNCIL FOR AGING - EXPENSES	\$61,285	(\$489)	Subtraction of 28 hours admin vacation hours for Fire Dept.			
VETERANS' SERVICES - PAYROLL	\$11,700	<b>Total Salaries \$769,153</b>		<b>\$733,041</b>	(\$36,112)	-4.93%
VETERANS' SERVICES - EXPENSES	\$7,891	Expenses \$162,076		\$213,963	\$51,887	24.25%
VETERANS' BENEFITS - EXPENSES	\$53,000	Library Salarie \$342,606				
<b>TOTAL - HUMAN SERVICES</b>	<b>\$378,210</b>	(\$27,535)	Subtraction of 3 custodians, moved to Centralized Maintenance	<b>\$315,071</b>	(\$0)	0.00%
<b>CULTURE &amp; RECREATION</b>		<b>Total Salaries \$315,071</b>		<b>\$193,256</b>	\$15,049	7.79%
JOHN CURTIS FREE LIBRARY - PAYROLL	\$342,606	Library Expens \$178,207				
JOHN CURTIS FREE LIBRARY - EXPENSES	\$178,207					
PARK & RECREATION - PAYROLL	\$40,932					
<b>TOTAL - CULTURE &amp; RECREATION</b>	<b>\$561,745</b>					

Budget View from Line to Program

ARTICLE  
OMNIBUS BUDGET  
GENERAL GOVERNMENT

TOWN MTG.  
APPROVED  
FY2011 BUDGET FY2011 BUDGET WITH REORGANIZATION

FY 2012 Budget  
Recommendation CHANGE %

<b>DEBT SERVICE - TOWN &amp; SCHOOL</b> <b><u>NONEXEMPT (Subject to Proposition 2 1/2 Tax Cap)</u></b>		Debt Expenses	\$3,838,918		\$4,737,022	\$898,104	18.96%
1998 GENERAL PURPOSE BOND - PRINCIPAL	\$15,600						
1998 GENERAL PURPOSE BOND - INTEREST	\$2,171						
2000 GENERAL PURPOSE BOND - PRINCIPAL	\$130,100						
2000 GENERAL PURPOSE BOND - INTEREST	\$27,368						
2000 WPAT BOND - PRINCIPAL	\$10,872						
2002 GENERAL PURPOSE BOND - PRINCIPAL	\$90,000						
2002 GENERAL PURPOSE BOND - INTEREST	\$4,925						
2004 GENERAL PURPOSE BOND - PRINCIPAL	\$20,000						
2004 GENERAL PURPOSE BOND - INTEREST	\$4,634						
2006 GENERAL PURPOSE BOND - PRINCIPAL	\$160,000						
2006 GENERAL PURPOSE BOND - INTEREST	\$27,200						
2008 GENERAL PURPOSE BOND - PRINCIPAL	\$310,000						
2008 GENERAL PURPOSE BOND - INTEREST	\$69,984						
TEMPORARY LOANS - INTEREST	\$32,000						
OTHER INTEREST - EXPENSE	\$2,500						
BOND / NOTE ISSUE - EXPENSE	<u>\$5,000</u>						
<b>SUBTOTAL - NONEXEMPT DEBT SERVICE</b>	<b><u>\$912,354</u></b>						
<b>DEBT SERVICE - TOWN &amp; SCHOOL</b> <b><u>EXEMPT (Not Subject to Proposition 2 1/2 Tax Cap)</u></b>							
1998 DEBT EXCL/POLICE STATION - PRINCIPAL	\$165,500						
1998 DEBT EXCL/POLICE STATION - INTEREST	\$36,926						
2001 DEBT EXCL/SCHOOL PROJECTS - PRINCIPAL	\$722,500						
2001 DEBT EXCL/SCHOOL PROJECTS - INTEREST	\$367,474						
2001 DEBT EXCL/LIBRARY PROJECT - PRINCIPAL	\$130,000						
2001 DEBT EXCL/LIBRARY PROJECT - INTEREST	\$46,033						
DEBT EXCL/SENIOR CENTER - PRINCIPAL	\$105,000						
DEBT EXCL/SENIOR CENTER - INTEREST	\$114,958						
DEBT EXCL/HIGH SCHOOL - PRINCIPAL	\$545,000						
DEBT EXCL/HIGH SCHOOL - INTEREST	\$613,173						
BOND/NOTE ISSUANCE EXPENSE	<u>\$80,000</u>						
<b>SUBTOTAL - EXEMPT DEBT SERVICE</b>	<b><u>\$2,926,564</u></b>						
<b><u>TOTAL - DEBT SERVICE</u></b>	<b><u>\$3,838,918</u></b>						



# Budget View from Line to Program

ARTICLE  
OMNIBUS BUDGET  
GENERAL GOVERNMENT

TOWN MTG.  
APPROVED  
FY2011 BUDGET  
FY2011 BUDGET WITH REORGANIZATION

FY 2012 Budget  
Recommendation  
CHANGE  
%

<u>EMPLOYEE BENEFITS - TOWN &amp; SCHOOL</u>		Townwide Expenses		Townwide Expenses	
MEDICARE - EXPENSES	\$395,000	\$134,900	Addition of Legal Services	\$134,900	\$0 0.00%
COUNTY RETIREMENT FUND - ASSESSMENT	\$2,097,087	\$27,500	Addition of Town Audit	\$39,000	\$11,500 29.49%
WORKERS' COMPENSATION - ASSESSMENT	\$175,833	\$5,777,414	Addition of Employee Benefits	\$6,069,208	\$291,794 4.81%
UNEMPLOYMENT COMPENSATION - EXPENSES	\$139,970	\$263,500	Addition of Property & Liability Insurance	\$263,500	\$0 0.00%
GROUP HEALTH INSURANCE - EXPENSES	\$2,895,679	\$190,000	Addition of Reserve Fund	\$190,000	\$0 0.00%
GROUP LIFE INSURANCE - EXPENSES	\$14,900		Software Maintenance	\$50,000	
EMPLOYEE TRAINING - EXPENSES	\$6,000				
EMPLOYEE MEDICAL - EXPENSES	\$52,945				
<b>TOTAL - EMPLOYEE BENEFITS</b>	<b>\$5,777,414</b>	<b>Total:</b>	<b>\$6,393,314</b>	<b>\$6,746,608</b>	<b>\$353,294 5.24%</b>
<u>UNCLASSIFIED</u>					
PROPERTY & LIABILITY INS. - TOWN & SCHOOL	\$263,500				
COUNTY AID TO AGRICULTURE	\$0				
<b>TOTAL-UNCLASSIFIED</b>	<b>\$263,500</b>				
<b>TOTAL - ALL GENERAL FUND ACTIVITIES</b>	<b>\$45,411,152</b>				
<u>RESERVE FUND</u>					
ADVISORY COMMITTEE - TRANSFERS	\$190,000				
<b>COMBINED TOTAL - GENERAL &amp; RESERVE FUNDS</b>	<b>\$45,601,152</b>				
<b>Total Voted:</b>		<b>Article #13</b>	<b>\$45,601,152</b>	<b>\$47,159,541</b>	<b>\$1,558,389 3.30%</b>
Library Fines	Article# 15	\$15,239	moved to omnibus budget		
CPC Salaries	Article #17	\$42,066	moved to comm serv expenses	\$0	
CPC Expenses	Article #17	\$8,273	moved to comm serv expenses	\$0	
<b>Total CPC</b>		<b>\$50,339</b>		<b>\$0</b>	<b>(\$45,564) -10.48%</b>
All Budgets		\$45,666,730		\$47,159,541	\$1,492,811 3.17%

The above chart demonstrates a crossover spreadsheet that illustrates in the first column what was voted at the May, 2010 Town Meeting by line item. The next column portrays the same budget with the reorganization under the Manager Act. The third column shows the recommended 2012 budget. Please note that the budgets are supported by other available funds in the amount of \$1,489,790. The Town of Hanover would like to highlight that although we vote a \$47,124,541 budget the Town expended \$24,851,158 in other funds. These funds include grants, donations, capital expenditures, and other activities which also include recreation activities, numerous school programs, trust funds and agency accounts (details). The following is a list of expenses that were made from other funds

<b><u>Fiscal Year</u></b>	<b><u>Expenditures</u></b>
<b><u>2010</u></b>	
Special Revenue (includes recreation fund - \$481,101)	5,634,980
Community Preservation	2,099,978
Capital Projects	15,278,973
Ambulance fund	\$581,710
School Lunch	744,646
Trust Funds	\$3,909
Agency Funds	506,962
<b>Total Expenditures</b>	<b>24,851,158</b>

## Budget View with Line Items

ARTICLE 13 OMNIBUS BUDGET <u>GENERAL GOVERNMENT</u>		FY2011 <u>APPROPRIATION</u>	FY2012 <u>REQUEST</u>	FY2012 ADVISORY <u>RECOMMENDS</u>	CHANGE <u>FROM FY11</u>
BOARD OF SELECTMEN - PAYROLL		\$297,984	\$255,752	\$255,752	-\$42,232
BOARD OF SELECTMEN - EXPENSES		\$11,450	\$31,450	\$31,450	\$20,000
ADVISORY COMMITTEE - PAYROLL		\$3,813	\$3,152	\$3,152	-\$661
ADVISORY COMMITTEE - EXPENSES		\$159	\$0	\$0	-\$159
CAPITAL IMPROVEMENT COMMITTEE - PAYROLL		\$1,939	\$1,939	\$1,939	\$0
CAPITAL IMPROVEMENT COMMITTEE - EXPENSES		\$0	\$0	\$0	\$0
LEGAL SERVICES - EXPENSES		\$134,900	\$134,900	\$134,900 M	\$0
CENTRAL COMPUTER - PAYROLL		\$83,287	\$83,188	\$83,188	-\$99
CENTRAL COMPUTER - EXPENSES		\$36,305	\$96,484	\$96,484	\$60,179
TOWN CLERK - PAYROLL		\$92,421	\$92,327	\$92,327	-\$94
TOWN CLERK - EXPENSES		\$4,445	\$4,445	\$4,445	\$0
ELECTIONS & TOWN MEETING - PAYROLL		\$27,300	\$27,300	\$27,300	\$0
ELECTIONS & TOWN MEETING - EXPENSES		\$25,560	\$25,560	\$25,560	\$0
REGISTRAR - PAYROLL		\$25,356	\$25,356	\$25,356	\$0
REGISTRAR - EXPENSES		<u>\$7,444</u>	<u>\$7,444</u>	<u>\$7,444</u>	<u>\$0</u>
<b>SUBTOTAL - GENERAL ADMINISTRATION</b>		<b><u>\$752,363</u></b>	<b><u>\$789,297</u></b>	<b><u>\$789,297</u></b>	<b><u>\$36,934</u></b>
FINANCE DEPARTMENT - PAYROLL		\$419,406	\$469,788	\$469,788 A,M	\$50,382
FINANCE DEPARTMENT - EXPENSES		\$79,178	\$79,178	\$79,178 B,M	\$0
FINANCE DEPARTMENT - TOWN AUDIT EXPENSES		\$27,500	\$39,000	\$39,000 M	\$11,500
BOARD OF ASSESSORS - PAYROLL		\$141,506	\$141,506	\$141,506	\$0
BOARD OF ASSESSORS - EXPENSES		\$38,062	\$38,062	\$38,062	\$0
TOWN COLLECTOR - PAYROLL		\$0	\$0	\$0	\$0
TOWN COLLECTOR - EXPENSES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>SUBTOTAL - FINANCIAL ADMINISTRATION</b>		<b><u>\$705,652</u></b>	<b><u>\$767,534</u></b>	<b><u>\$767,534</u></b>	<b><u>\$61,882</u></b>
BOARD OF APPEALS - PAYROLL		\$0	\$0	\$0	\$0
BOARD OF APPEALS - EXPENSES		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>SUBTOTAL - COMMUNITY &amp; DEVELOPMENT</b>		<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<b>TOTAL - GENERAL GOVERNMENT</b>		<b><u>\$1,458,015</u></b>	<b><u>\$1,556,831</u></b>	<b><u>\$1,556,831</u></b>	<b><u>\$98,816</u></b>
				FY2012	
<u>PUBLIC SAFETY</u>		FY2011 <u>APPROPRIATION</u>	FY2012 <u>REQUEST</u>	ADVISORY <u>RECOMMENDS</u>	CHANGE <u>FROM FY11</u>
POLICE - PAYROLL		\$2,501,549	\$2,460,884	\$2,460,884	-\$40,665
POLICE - EXPENSES		\$227,137	\$222,037	\$222,037	-\$5,100
POLICE - NEXTEL EXPENSES		\$11,500	\$11,500	\$11,500	\$0
FIRE DEPARTMENT - PAYROLL		\$2,080,844	\$2,067,114	\$2,067,114	-\$13,730
FIRE DEPARTMENT - EXPENSES		\$233,050	\$246,611	\$246,611	\$13,561
EMERGENCY MANAGEMENT - EXPENSES		\$2,100	\$2,100	\$2,100	\$0
ANIMAL CONTROL - PAYROLL		\$15,735	\$14,112	\$14,112	-\$1,623
ANIMAL CONTROL - EXPENSES		\$3,743	\$3,743	\$3,743	\$0
EMERGENCY COMMUNICATIONS - PAYROLL		\$496,625	\$496,616	\$496,616	-\$9
EMERGENCY COMMUNICATIONS - EXPENSES		<u>\$54,910</u>	<u>\$54,910</u>	<u>\$54,910</u>	<u>\$0</u>
<b>TOTAL - PUBLIC SAFETY</b>		<b><u>\$5,627,193</u></b>	<b><u>\$5,579,627</u></b>	<b><u>\$5,579,627</u></b>	<b><u>(\$47,566)</u></b>
<u>EDUCATION</u>					
HANOVER PUBLIC SCHOOLS - ALL EXPENSES		\$23,132,796	\$23,232,796	\$23,232,796	\$100,000
NORTH RIVER COLLABORATIVE - MEDICAID PROCESSIN		\$7,500	\$7,500	\$7,500	\$0
PEG ACCESS COMMITTEE - PAYROLL		\$70,000	\$59,448	\$59,448 D	-\$10,552
PEG ACCESS COMMITTEE - EXPENSES		\$32,000	\$35,900	\$35,900 E	\$3,900
SOUTH SHORE REGIONAL SCHOOL - ASSESSMENT		<u>\$794,793</u>	<u>\$808,971</u>	<u>\$808,971</u>	<u>\$14,178</u>
<b>TOTAL - EDUCATION</b>		<b><u>\$24,037,089</u></b>	<b><u>\$24,144,615</u></b>	<b><u>\$24,144,615</u></b>	<b><u>\$107,526</u></b>

## Budget View with Line Items

### PUBLIC WORKS & FACILITIES

ADMINISTRATION - PAYROLL	\$171,500	\$171,500	\$171,500	\$0
ADMINISTRATION - EXPENSES	\$18,000	\$17,775	\$17,775	-\$225
HIGHWAY - PAYROLL	\$356,500	\$356,500	\$356,500	\$0
HIGHWAY - EXPENSES	\$145,000	\$145,000	\$145,000	\$0
PUBLIC GROUNDS - PAYROLL	\$176,300	\$283,500	\$283,500 G	\$107,200
PUBLIC GROUNDS - EXPENSES	\$43,200	\$57,300	\$57,300 H	\$14,100
TRANSFER STATION - PAYROLL	\$202,500	\$204,550	\$204,550	\$2,050
TRANSFER STATION - EXPENSES	\$764,500	\$756,000	\$756,000	-\$8,500
CEMETERY - PAYROLL	\$106,500	\$0	\$0	-\$106,500
CEMETERY - EXPENSES	\$14,800	\$0	\$0	-\$14,800
PARK & RECREATION - PAYROLL	\$40,932	\$40,932	\$40,932	\$0
CENTRALIZED FACILITIES - SALARIES		\$137,920	\$137,920	
CENTRALIZED FACILITIES - MAINTENANCE		\$85,000	\$85,000	
<b>TOTAL - PUBLIC WORKS</b>	<b><u>\$2,039,732</u></b>	<b><u>\$2,255,977</u></b>	<b><u>\$2,255,977</u></b>	<b><u>-\$6,675</u></b>
ICE & SNOW REMOVAL - PAYROLL	\$73,000	\$73,000	\$73,000	\$0
ICE & SNOW REMOVAL - EXPENSES	<u>\$307,000</u>	<u>\$307,000</u>	<u>\$307,000</u>	<u>\$0</u>
<b>TOTAL - SNOW &amp; ICE</b>	<b><u>\$380,000</u></b>	<b><u>\$380,000</u></b>	<b><u>\$380,000</u></b>	<b><u>\$0</u></b>
 <b>ENGINEER MANAGER</b>	 <b><u>\$80,000</u></b>	 <b><u>\$93,000</u></b>	 <b><u>\$93,000</u></b>	 <b><u>\$13,000</u></b>
 TOWN HALL - EXPENSES	 \$110,910	 \$110,910	 \$110,910	 \$0
ALTERNATIVE ENERGY PROJECT - EXPENSES	\$0	\$0	\$0	\$0
ANNUAL TOWN BONFIRE - EXPENSES	\$0	\$0	\$0	\$0
STREET LIGHTING - EXPENSES	\$61,320	\$61,320	\$61,320	\$0
TOWN GAS PUMP - EXPENSES	<u>\$266,700</u>	<u>\$262,200</u>	<u>\$262,200 M</u>	<u>-\$4,500</u>
<b>TOTAL - PUBLIC FACILITIES</b>	<b><u>\$438,930</u></b>	<b><u>\$434,430</u></b>	<b><u>\$434,430</u></b>	<b><u>-\$4,500</u></b>

	FY2011	FY2012	FY2012	CHANGE
	APPROPRIATION	REQUEST	ADVISORY RECOMMENDS	FROM FY11
<b><u>COMMUNITY SERVICES</u></b>				
DEPARTMENT OF MUNICIPAL INSPECTIONS - PAYROLL	\$532,938	\$492,986	\$492,986 K	-\$39,952
DEPARTMENT OF MUNICIPAL INSPECTIONS - EXPENSES	\$38,400	\$46,057	\$46,057 L	\$7,657
VISITING NURSE - PAYROLL	\$94,452	\$94,452	\$94,452	\$0
VISITING NURSE - EXPENSES	\$1,500	\$1,500	\$1,500	\$0
COUNCIL FOR AGING - PAYROLL	\$148,382	\$130,569	\$130,569	-\$17,813
COUNCIL FOR AGING - EXPENSES	\$61,285	\$61,285	\$61,285	\$0
VETERANS' SERVICES - PAYROLL	\$11,700	\$15,034	\$15,034	\$3,334
VETERANS' SERVICES - EXPENSES	\$7,891	\$4,557	\$4,557	-\$3,334
VETERANS' BENEFITS - EXPENSES	\$53,000	\$55,000	\$55,000	<u>\$2,000</u>
JOHN CURTIS FREE LIBRARY - PAYROLL	\$342,606	\$315,071	\$315,071	-\$27,535
JOHN CURTIS FREE LIBRARY - EXPENSES	\$178,207	\$193,256	\$193,256	\$15,049
CPC - SALARIES		\$25,000	\$25,000 N	
CPC - EXPENSES		\$20,564	\$20,564 O	
<b>TOTAL - COMMUNITY SERVICES</b>	<b><u>\$1,470,361</u></b>	<b><u>\$1,455,331</u></b>	<b><u>\$1,455,331</u></b>	<b><u>(\$12,486)</u></b>

## Budget View with Line Items

### DEBT SERVICE - TOWN & SCHOOL

#### NONEXEMPT (Subject to Proposition 2 1/2 Tax Cap)

1998 GENERAL PURPOSE BOND - PRINCIPAL	\$15,600	\$15,400	\$15,400		-\$200
1998 GENERAL PURPOSE BOND - INTEREST	\$2,171	\$1,488	\$1,488		-\$683
2000 GENERAL PURPOSE BOND - PRINCIPAL	\$130,100	\$120,000	\$120,000		-\$10,100
2000 GENERAL PURPOSE BOND - INTEREST	\$27,368	\$20,100	\$20,100		-\$7,268
2000 WPAT BOND - PRINCIPAL	\$10,872	\$10,872	\$10,872	J	\$0
2002 GENERAL PURPOSE BOND - PRINCIPAL	\$90,000	\$40,000	\$40,000		-\$50,000
2002 GENERAL PURPOSE BOND - INTEREST	\$4,925	\$1,550	\$1,550		-\$3,375
2004 GENERAL PURPOSE BOND - PRINCIPAL	\$20,000	\$15,000	\$15,000		-\$5,000
2004 GENERAL PURPOSE BOND - INTEREST	\$4,634	\$3,758	\$3,758		-\$876
2006 GENERAL PURPOSE BOND - PRINCIPAL	\$160,000	\$160,000	\$160,000		\$0
2006 GENERAL PURPOSE BOND - INTEREST	\$27,200	\$20,800	\$20,800		-\$6,400
2008 GENERAL PURPOSE BOND - PRINCIPAL	\$310,000	\$375,000	\$375,000	C,P	\$65,000
2008 GENERAL PURPOSE BOND - INTEREST	\$69,984	\$104,889	\$104,889	C,P	\$34,905
2009 GENERAL PURPOSE BOND - PRINCIPAL		\$70,000	\$70,000	P	
2009 GENERAL PURPOSE BOND - INTEREST		\$32,950	\$32,950	P	
TEMPORARY LOANS - INTEREST	\$32,000	\$83,875	\$83,875	C	\$51,875
LONG TERM INTEREST EXPENSE	\$2,500	\$97,500	\$97,500	C	\$95,000
BOND / NOTE ISSUE - EXPENSE	<u>\$5,000</u>	<u>\$0</u>	<u>\$0</u>		<u>-\$5,000</u>
<b>SUBTOTAL - NONEXEMPT DEBT SERVICE</b>	<b><u>\$912,354</u></b>	<b><u>\$1,173,182</u></b>	<b><u>\$1,173,182</u></b>		<b><u>\$157,878</u></b>

### DEBT SERVICE - TOWN & SCHOOL

#### EXEMPT (Not Subject to Proposition 2 1/2 Tax Cap)

	FY2011 APPROPRIATION	FY2012 REQUEST	FY2012 ADVISORY RECOMMENDS	CHANGE FROM FY11
1998 DEBT EXCLUSION/POLICE STATION - PRINCIPAL	\$165,500	\$165,000	\$165,000	-\$500
1998 DEBT EXCLUSION/POLICE STATION - INTEREST	\$36,926	\$27,320	\$27,320	-\$9,606
2001 DEBT EXCLUSION/SCHOOL PROJECTS - PRINCIPAL	\$722,500	\$819,600	\$819,600	\$97,100
2001 DEBT EXCLUSION/SCHOOL PROJECTS - INTEREST	\$367,474	\$275,442	\$275,442	-\$92,032
2001 DEBT EXCLUSION/LIBRARY PROJECT - PRINCIPAL	\$130,000	\$140,000	\$140,000	\$10,000
2001 DEBT EXCLUSION/LIBRARY PROJECT - INTEREST	\$46,033	\$32,900	\$32,900	-\$13,133
DEBT EXCLUSION/SENIOR CENTER - PRINCIPAL	\$105,000	\$105,000	\$105,000	\$0
DEBT EXCLUSION/SENIOR CENTER - INTEREST	\$114,958	\$111,808	\$111,808	-\$3,150
DEBT EXCLUSION/HIGH SCHOOL - PRINCIPAL	\$545,000	\$570,000	\$570,000	\$25,000
DEBT EXCLUSION/HIGH SCHOOL - INTEREST	\$613,173	\$596,820	\$596,820	-\$16,353
TEMPORARY LOANS - INTEREST		\$261,450	\$261,450	
LONG TERM INTEREST EXPENSE		\$373,500	\$373,500	
BOND/NOTE ISSUANCE EXPENSE	<u>\$80,000</u>	<u>\$85,000</u>	<u>\$85,000</u>	<u>\$5,000</u>
<b>SUBTOTAL - EXEMPT DEBT SERVICE</b>	<b><u>\$2,926,564</u></b>	<b><u>\$3,563,840</u></b>	<b><u>\$3,563,840</u></b>	<b><u>\$2,326</u></b>
<b><u>TOTAL - DEBT SERVICE</u></b>	<b><u>\$3,838,918</u></b>	<b><u>\$4,737,022</u></b>	<b><u>\$4,737,022</u></b>	<b><u>\$160,204</u></b>

### EMPLOYEE BENEFITS - TOWN & SCHOOL

MEDICARE - EXPENSES	\$395,000	\$410,000	\$410,000	F,M	\$15,000
COUNTY RETIREMENT FUND - ASSESSMENT	\$2,097,087	\$2,061,153	\$2,061,153	F,M	-\$35,934
WORKERS' COMPENSATION - ASSESSMENT	\$175,833	\$175,833	\$175,833	F,M	\$0
UNEMPLOYMENT COMPENSATION - EXPENSES	\$139,970	\$250,000	\$250,000		\$110,030
GROUP HEALTH INSURANCE - EXPENSES	\$2,895,679	\$3,098,377	\$3,098,377	F,I,M	\$202,698
GROUP LIFE INSURANCE - EXPENSES	\$14,900	\$14,900	\$14,900	M	\$0
EMPLOYEE TRAINING - EXPENSES	\$6,000	\$6,000	\$6,000		\$0
EMPLOYEE MEDICAL - EXPENSES	<u>\$52,945</u>	<u>\$52,945</u>	<u>\$52,945</u>		<u>\$0</u>
<b>TOTAL - EMPLOYEE BENEFITS</b>	<b><u>\$5,777,414</u></b>	<b><u>\$6,069,208</u></b>	<b><u>\$6,069,208</u></b>		<b><u>\$291,794</u></b>

## Budget View with Line Items

### UNCLASSIFIED

PROPERTY & LIABILITY INS. - TOWN & SCHOOL	\$263,500	\$263,500	\$263,500	M	\$0
COUNTY AID TO AGRICULTURE	\$0	\$0	\$0		\$0
<b>TOTAL-UNCLASSIFIED</b>	<b>\$263,500</b>	<b>\$263,500</b>	<b>\$263,500</b>		<b>\$0</b>
<b>TOTAL - ALL GENERAL FUND ACTIVITIES</b>	<b><u>\$45,411,152</u></b>	<b><u>\$46,969,541</u></b>	<b><u>\$46,969,541</u></b>		<b><u>\$600,113</u></b>
<b><u>RESERVE FUND</u></b>					
ADVISORY COMMITTEE - TRANSFERS	<u>\$190,000</u>	<u>\$190,000</u>	<u>\$190,000</u>		<u>\$0</u>
<b>COMBINED TOTAL - GENERAL &amp; RESERVE FUNDS</b>	<b><u>\$45,601,152</u></b>	<b><u>\$47,159,541</u></b>	<b><u>\$47,159,541</u></b>		<b><u>\$600,113</u></b>

	FY2011	FY2012	FY2012	CHANGE
<u>SOURCES OF FUNDS</u>	<u>APPROPRIATION</u>	<u>REQUEST</u>	<u>ADVISORY RECOMMENDS</u>	<u>FROM FY11</u>
RAISE AND APPROPRIATE	\$43,010,459	44,342,385	44,342,385	\$1,331,926
TRANSFER FROM AMBULANCE RECEIPTS RESERVED	\$375,000	\$375,000	\$375,000	\$0
TRANSFER FROM AMBULANCE RECEIPTS RESERVED	\$88,050	\$88,050	\$88,050	\$0
TRANSFER FROM AMBULANCE RECEIPTS RESERVED	\$45,000	\$65,275	\$65,275	\$20,275
TRANSFER FROM PEG ACCESS RECEIPTS RESERVED	\$3,263	\$59,448	\$59,448	\$56,185
TRANSFER FROM PEG ACCESS RECEIPTS RESERVED	\$7,000	\$35,900	\$35,900	\$28,900
TRANSFER FROM PEG ACCESS RECEIPTS RESERVED		\$8,781	\$8,781	
TRANSFER FROM CEMETERY GRAVES & FOUNDATIONS	\$65,000	\$65,000	\$65,000	\$0
TRANSFER FROM CEMETERY PERPETUAL CARE	\$10,000	\$10,000	\$10,000	\$0
APPROPRIATE FROM UNDESIGNATED FUND BALANCE	\$1,598,827	\$1,327,366	\$1,327,366	-\$271,461
TRANSFER FROM RECREATION REVOLVING FUND	\$40,932			
TRANSFER FROM SEPTIC BETTERMENT FUND	\$10,872	\$10,872	\$10,872	\$0
TRANSFER FROM WETLANDS PROTECTION	\$9,000	\$9,000	\$9,000	\$0
TRANSFER FROM WETLANDS PROTECTION	\$1,000	\$1,000	\$1,000	\$0
TRANSFER FROM WATER ENTERPRISE FUND	\$336,749	\$358,416	\$358,416	\$21,667
TRANSFER FROM COMMUNITY PRESERVATION FUND		\$45,564	\$45,564	
TRANSFER FROM COMMUNITY PRESERVATION FUND		\$2,803	\$2,803	
TRANSFER FROM COMMUNITY PRESERVATION FUND		\$354,681	\$354,681	
<b>GRAND TOTAL - SOURCES OF FUNDS</b>	<b><u>\$45,601,152</u></b>	<b><u>\$47,159,541</u></b>	<b><u>\$47,159,541</u></b>	<b><u>\$1,187,492</u></b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

### RECOMMENDED APPROPRIATIONS OF AVAILABLE FUNDS:

- (A) the Advisory Committee recommends that \$375,000 from the Ambulance Receipts Reserved from Appropriation Account be appropriated to Fire Department Salaries
- (B) the Advisory Committee recommends that \$88,050 from the Ambulance Receipts Reserved from Appropriation Account be appropriated to Fire Department expenses
- (C) the Advisory Committee recommends that \$65,275 from the Ambulance Receipts Reserved from Appropriation Account be appropriated to Debt Service
- (D) the Advisory Committee recommends that \$59,448 from the PEG Access Receipts Reserved from Appropriation Account be appropriated to PEG Access Salaries
- (E) the Advisory Committee recommends that \$35,900 from the PEG Access Receipts Reserved from Appropriation Account be appropriated to PEG Access Expenses
- (F) the Advisory Committee recommends that \$8,781 from the PEG Access Receipts Res from Appr Account be appropriated to the operating budget for indirect costs
- (G) the Advisory Committee recommends that \$65,000 from the Cemetery Graves and Foundations Account be appropriated to Cemetery Payroll
- (H) the Advisory Committee recommends that \$10,000 from the Cemetery Perpetual Care Interest Fund be appropriated to Cemetery Expenses
- (I) the Advisory Committee recommends that \$1,327,366 from the Undesignated Fund Balance be appropriated to Group Health Insurance Expenses
- (J) the Advisory Committee recommends that \$10,872 from the Septic Betterment Account be appropriated to WPAT Bond
- (K) the Advisory Committee recommends that \$9,000 from the Wetlands Protection Fund be appropriated to Community Services Payroll
- (L) the Advisory Committee recommends that \$1,000 from the Wetlands Protection Fund be appropriated to Community Services Expenses
- (M) the Advisory Committee recommends that \$358,416 from the Water Enterprise Fund be appropriated to the operating Budget for Indirect costs
- (N) the Advisory Committee recommends that \$45,564 from the Community Preservation Fund Fund be appropriated to CPC Administrative Expenses
- (O) the Advisory Committee recommends that \$2,803 from the Community Preservation Fund Fund be appropriated to the operating budget for indirect costs
- (P) the Advisory Committee recommends that \$354,681 from the Community Preservation Fund Fund be appropriated to CPC Debt Service

## Budget Overview

Description	Proposed				
	FY 10 Approp	FY 11 Budget	FY 12 Budget		
<b>Expenses</b>					
<b>Operating Budgets</b>					
General Government	\$ 1,563,284	\$ 1,406,525	\$ 1,332,931	\$ (73,594)	-5.23%
Public Safety	6,069,574	5,627,193	5,579,627	\$ (47,566)	-0.85%
Public Works & Facilities	2,877,996	2,827,752	3,163,407	\$ 335,655	11.87%
Community Services	873,390	1,470,361	1,455,331	\$ (15,030)	-1.02%
Education	24,045,681	24,037,089	24,144,615	\$ 107,526	0.45%
Townwide Expenses	5,141,121	5,777,414	6,746,608	\$ 969,194	16.78%
Undistributed Ins. & Reserve Fund	487,125	615,900	0	\$ (615,900)	-100.00%
Debt Service	<u>4,427,618</u>	<u>3,838,918</u>	<u>4,737,022</u>	\$ 898,104	23.39%
<b>Operating Budget Total</b>	<u>\$ 45,485,789</u>	<u>\$ 45,601,152</u>	<u>\$ 47,159,541</u>	\$ 1,558,389	3.42%
<b>Capital Budget</b>					
Town (no water)	261,000	96,000	566,838	\$ 470,838	490.46%
<b>Capital Budget Total</b>	261,000	96,000	566,838	\$ 470,838	490.46%
Water Operating Budget	3,386,275	3,197,363	3,038,105	\$ (159,258)	-4.98%
Articles-Routine	0	15,239	0		
Sick Leave Buyback		299,000	299,000	\$ -	0.00%
Article 52		9,000	0		
Gis Software		16,544	0		
Article-Fund PEG access			167,746		
Article-MTBE			505,437		
Stabilization Fund (school)			120,000		
<b>Total Town Meeting Approp</b>	3,386,275	3,537,146	4,130,288	\$ 593,142	16.77%
Overlay for Abatements	254,327	443,252	250,000	\$ (193,252)	-43.60%
Charges: State & County	542,071	522,567	545,062	\$ 22,495	4.30%
State Aid - Offsets (Lunch & Libr'y)	28,377	25,686	27,254	\$ 1,568	6.10%
<b>Total Expenses</b>	49,957,839	50,225,803	52,678,983	\$ 2,453,180	4.88%
<b>Sources of Funding (Summary)</b>					
Property Tax	32,012,253	32,414,355	34,337,183	\$ 1,922,828	5.93%
State Revenue	8,889,010	8,810,552	8,370,411	\$ (440,141)	-5.00%
Local Receipts	3,580,415	3,114,747	2,843,994	\$ (270,753)	-8.69%
Available Funds	2,502,678	2,718,476	4,177,177	\$ 1,458,701	53.66%
<b>Sub-Total Sources of Funding</b>	46,984,356	47,058,130	49,728,764	\$ 2,670,634	5.68%
Water Revenue, Direct	3,386,275	3,197,363	3,038,105	\$ (159,258)	-4.98%
<b>Sub-Total</b>	3,386,275	3,197,363	3,038,105	\$ (159,258)	-4.98%
<b>Total Revenue</b>	50,370,631	50,255,493	52,766,869	\$ 2,511,376	5.00%
<b>Over/(Under)</b>	<b>412,792</b>	<b>29,690</b>	<b>87,887</b>	\$ 58,197	
<b>Tax Levy</b>					
Base	28,494,171	29,562,314	30,841,185	\$ 1,278,871	
x2.5%	712,354	739,058	771,030	\$ 31,972	
Growth	355,789	539,813	250,000	\$ (289,813)	
Overrides	0	0	0		
Capital Exclusions					
Debt Exclusions - Form DE-1	3,385,413	2,932,798	2,843,893	\$ (88,905)	
Less: Free Cash/SBAB - School Debt	-935,474	-888,381	-888,381	\$ -	
Exempt short term interest	0	-2,584	261,450	\$ 264,034	
Estimated Exempt Long Term Interest	0	0	373,500	\$ 373,500	
Premium		-468,663	-200,494	\$ 268,169	
Bond Issuance Costs			85,000	\$ 85,000	
<b>Total Est. Tax Levy</b>	32,012,253	32,414,355	34,337,183	\$ 1,922,828	5.93%

## Budget Overview

Description	FY 10 Approp	FY 11 Budget	Proposed		
			FY 12 Budget		
State Revenue					
School Aid (Ed Reform)	5,884,555	5,935,651	5,638,868	\$ (296,783)	-5.00%
Sch. Transportation	0	0	0		
Sch. Const. Reimbursement	935,474	888,381	888,381	\$ -	0.00%
Charter School Assessment Reimb	77,798	64,011	58,890	\$ (5,121)	-8.00%
Charter School Capital Fac Reimb	0				
Medicaid Reimbursements	28,377	0	0		
School Lunch	16,230	13,667	14,631	\$ 964	7.05%
Sub-Total Education	6,942,434	6,901,710	6,600,771	\$ (300,939)	-4.36%
General Government					
Unrestricted Gov't Aid	1,866,403	1,791,747	1,648,407	\$ (143,340)	-8.00%
Quinn Bill Reimbursement	21,358	11,057	9,951	\$ (1,106)	
Veterans' Benefits	26,477	38,355	40,620	\$ 2,265	5.91%
Exemptions Vets/Blind/Etc, Elderly	14,074	49,355	52,108	\$ 2,753	
State Owned Land	6,117	6,309	5,930	\$ (379)	-6.00%
Public Libraries	12,147	12,019	12,623	\$ 604	5.03%
	0	0	0	\$ -	
Subtotal General Government	1,946,576	1,908,842	1,769,640	\$ (139,202)	-7.29%
Total State Revenue	8,889,010	8,810,552	8,370,411	\$ (440,141)	-5.00%
Local Revenue					
Motor Vehicle Excise	1,816,483	1,575,000	1,575,000	\$ -	0.00%
Other Excise: Boat, etc.	922	1,000	1,000	\$ -	0.00%
Penalties & Interest	187,440	90,000	90,000	\$ -	0.00%
Payments in Lieu	233,453	100,000	100,000	\$ -	0.00%
Fees	678,180	450,000	450,000	\$ -	0.00%
Rentals	28,825	27,500	27,500	\$ -	0.00%
Licenses & Permits	419,004	300,000	300,000	\$ -	0.00%
Fines & Forfeits	114,150	50,000	50,000	\$ -	0.00%
Interest Earnings	79,891	50,000	50,000	\$ -	0.00%
Misc.	0	0	0	\$ -	
Misc. non-recurring	22,067	471,247	200,494	\$ (270,753)	-57.45%
Sub-Total Local Revenue	3,580,415	3,114,747	2,843,994	\$ (270,753)	-8.69%
Available Funds					
Free Cash	1,507,154	1,710,066	2,394,387	\$ 684,321	40.02%
Overlay Surplus	0	0	0	\$ -	
Stabilization Fund	0	0	0	\$ -	
Other :				\$ -	
Water Overhead	333,893	336,749	358,416	\$ 21,667	6.43%
Cemetery Perpetual Care	10,000	10,000	10,000	\$ -	0.00%
Sale Of Lots & Graves Trust	65,000	65,000	65,000	\$ -	0.00%
Wetland Protection Fund	10,000	10,000	10,000	\$ -	0.00%
Waterway Imp. Fund	6,631	0	0	\$ -	
Receipts reserved for App PEG access			104,129	\$ 104,129	
GIS Software	0	16,544	0	\$ (16,544)	-100.00%
Recreation Revolving		40,932	0	\$ (40,932)	
Ambulance Receipts Reserved	570,000	518,313	821,325	\$ 303,012	58.46%
MWPAT Loan	0	10,872	10,872	\$ -	0.00%
CPC Admin			45,564	\$ 45,564	
CPC overhead			2,803	\$ 2,803	
CPA Debt Service			222,931	\$ 222,931	
CPA Short Term Interest			54,250	\$ 54,250	
CPA est long term interest			77,500	\$ 77,500	
Sub-Total Available Funds	2,502,678	2,718,476	4,177,177	\$ 1,458,701	53.66%

## Budget Overview

Description EXPENSES	Proposed				
	FY 10 Approp	FY 11 Budget	FY 12 Budget		
<b>General Government</b>					
Town Manager					
Salaries	291,821	297,984	255,752	\$ (42,232)	-14.17%
Expenses	14,280	11,450	31,450	\$ 20,000	174.67%
Total	306,101	309,434	287,202	\$ (22,232)	-7.18%
Advisory Committee					
Salaries	3,738	3,813	0	\$ (3,813)	-100.00%
Expenses	234	159		\$ (159)	-100.00%
Total	3,972	3,972	0	\$ (3,972)	-100.00%
Capital Improvement Committee					
Salaries	1,901	1,939	0	\$ (1,939)	-100.00%
Expenses	45		0	\$ -	
Total	1,946	1,939	0	\$ (1,939)	-100.00%
Legal Services					
Expenses	134,900		0	\$ -	
Total	134,900	0	0	\$ -	
Central Computer					
Salaries	81,262	83,287	0	\$ (83,287)	-100.00%
Expenses	41,306	36,305	0	\$ (36,305)	-100.00%
Total	122,568	119,592	0	\$ (119,592)	-100.00%
Audit Services					
Expenses	27,500		0	\$ -	
Total	27,500	0	0	\$ -	
Town Clerk					
Salaries	89,877	92,421	144,984	\$ 52,563	
Expenses	4,445	4,445	37,449	\$ 33,004	742.50%
Total	94,322	96,866	182,433	\$ 85,567	88.34%
Elections & Town Meeting					
Salaries	21,100	27,300	0	\$ (27,300)	-100.00%
Expenses	22,870	25,560	0	\$ (25,560)	-100.00%
Total	43,970	52,860	0	\$ (52,860)	-100.00%
Registrar					
Salaries	25,356	25,356	0	\$ (25,356)	-100.00%
Expenses	7,444	7,444	0	\$ (7,444)	-100.00%
Total	32,800	32,800	0	\$ (32,800)	-100.00%
Finance Department					
Salaries	273,978	419,406	699,572	\$ 280,166	66.80%
Expenses	26,735	79,178	163,724	\$ 84,546	106.78%
Total	300,713	498,584	863,296	\$ 364,712	73.15%
Board of Assessors					
Salaries	134,165	141,506	0	\$ (141,506)	-100.00%
Expenses	45,054	38,062	0	\$ (38,062)	-100.00%
Total	179,219	179,568	0	\$ (179,568)	-100.00%
Town Collector					
Salaries	140,428	0	0	\$ -	
Expenses	52,443	0	0	\$ -	
Total	192,871	0	0	\$ -	
Board of Appeals					
Salaries	10,092	0	0	\$ -	
Expenses	1,400	0	0	\$ -	
Total	11,492	0	0	\$ -	
Town Hall Expenses					
Expenses	110,910	110,910	0	\$ (110,910)	
Total	110,910	110,910	0	\$ (110,910)	
<b>General Government Totals</b>					
Salaries	1,184,628	1,093,012	1,100,308	\$ 7,296	0.67%
Expenses	378,656	313,513	232,623	\$ (80,890)	-25.80%
<b>Subtotal General Gov't</b>	<b>1,563,284</b>	<b>1,406,525</b>	<b>1,332,931</b>	<b>\$ (73,594)</b>	<b>-5.23%</b>



## Budget Overview

Description Public Safety	FY 10 Approp	FY 11 Budget	Proposed		
			FY 12 Budget		
Police					
Salaries	2,429,610	2,501,549	2,460,884	\$ (40,665)	-1.63%
Expenses	227,137	227,137	222,037	\$ (5,100)	-2.25%
Total	2,656,747	2,728,686	2,682,921	\$ (45,765)	-1.68%
Fire, Rescue & EMS					
Salaries	2,031,200	2,080,844	2,067,114	\$ (13,730)	-0.66%
Expenses	233,050	233,050	246,611	\$ 13,561	5.82%
Total	2,264,250	2,313,894	2,313,725	\$ (169)	-0.01%
DMI					
Salaries	515,338	0	0	\$ -	
Expenses	44,650	0	0	\$ -	
Total	559,988	0	0	\$ -	
Animal Control					
Salaries	19,674	15,735	14,112	\$ (1,623)	
Expenses	3,743	3,743	3,743	\$ -	0.00%
Total	23,417	19,478	17,855	\$ (1,623)	-8.33%
Emergency Communications					
Salaries	495,647	496,625	496,616	\$ (9)	0.00%
Expenses	55,925	54,910	54,910	\$ -	0.00%
Total	551,572	551,535	551,526	\$ (9)	0.00%
Emergency Management					
Expenses	2,100	2,100	2,100	\$ -	0.00%
Total	2,100	2,100	2,100	\$ -	0.00%
Nextel					
Expenses	11,500	11,500	11,500	\$ -	0.00%
Total					
<b>Public Safety Totals</b>					
Salaries	5,491,469	5,094,753	5,038,726	\$ (56,027)	-1.10%
Expenses	578,105	532,440	540,901	\$ 8,461	1.59%
<b>Subtotal Public Safety</b>	6,069,574	5,627,193	5,579,627	\$ (47,566)	-0.85%
<b>Public Works &amp; Facilities</b>					
Administration					
Salaries	171,860	171,500	171,500	\$ -	0.00%
Expenses	18,340	18,000	17,775	\$ (225)	-1.25%
Total	190,200	189,500	189,275	\$ (225)	-0.12%
Highway					
Salaries	367,000	356,500	356,500	\$ -	0.00%
Expenses	145,000	145,000	145,000	\$ -	0.00%
Total	512,000	501,500	501,500	\$ -	0.00%
Snow & Ice					
Salaries	73,000	73,000	73,000	\$ -	0.00%
Expenses	307,000	307,000	307,000	\$ -	0.00%
Total	380,000	380,000	380,000	\$ -	0.00%
Street Lights					
Expenses	61,320	61,320	61,320	\$ -	0.00%
Total	61,320	61,320	61,320	\$ -	0.00%
Transfer Station					
Salaries	195,400	202,500	204,550	\$ 2,050	1.01%
Expenses	900,000	764,500	756,000	\$ (8,500)	-1.11%
Total	1,095,400	967,000	960,550	\$ (6,450)	-0.67%
Central Fuel Depot					
Expenses	266,700	266,700	262,200	\$ (4,500)	-1.69%
Total	266,700	266,700	262,200	\$ (4,500)	-1.69%
Cemetery					
Salaries	104,135	106,500	0	\$ (106,500)	*
Expenses	17,160	14,800	0	\$ (14,800)	-100.00%
Total	121,295	121,300	0	\$ (121,300)	-100.00%
Public Grounds					
Salaries	162,500	176,300	283,500	\$ 107,200	
Expenses	47,600	43,200	57,300	\$ 14,100	
Total			340,800	\$ 340,800	
Park & Recreation					
Salaries	40,981	40,932	40,932	\$ -	0.00%
Total	40,981	40,932	40,932	\$ -	0.00%
Centralized Facilities					
Salaries (includes Engineer/Manager)		80,000	230,920		
Town Hall Expenses			110,910	\$ 110,910	
Maintenance			85,000	\$ 85,000	
Total		80,000	426,830		
<b>Public Works &amp; Facilities</b>					
Salaries	1,114,876	1,207,232	1,360,902	\$ 153,670	12.73%
Expenses	1,763,120	1,620,520	1,802,505	\$ 181,985	11.23%
<b>Subtotal Public Works</b>	2,877,996	2,827,752	3,163,407	\$ 335,655	11.87%

## Budget Overview

Description	FY 10 Approp	FY 11 Budget	Proposed		
			FY 12 Budget		
<b>Community Social Services</b>					
Visiting Nurse					
Salaries	94,452	94,452	94,452	\$ -	
Expenses	1,500	1,500	1,500	\$ -	0.00%
Total	95,952	95,952	95,952	\$ -	0.00%
Council on Aging					
Salaries	147,744	148,382	130,569	\$ (17,813)	
Expenses	36,773	61,285	61,285	\$ -	0.00%
Total	184,517	209,667	191,854	\$ (17,813)	-8.50%
Veterans Services					
Salaries	16,700	11,700	15,034	\$ 3,334	
Expenses	2,891	7,891	4,557	\$ (3,334)	-42.25%
Benefits	53,000	53,000	55,000	\$ 2,000	3.77%
Total	72,591	72,591	74,591	\$ 2,000	2.76%
John Curtis Free Library					
Salaries	336,404	342,606	315,071	\$ (27,535)	-8.04%
Expenses	183,926	178,207	193,256	\$ 15,049	8.44%
Total	520,330	520,813	508,327	\$ (12,486)	-2.40%
CPC					
Salaries			25,000	\$ 25,000	
Expenses			20,564	\$ 20,564	
DMI					
Salaries		532,938	492,986	\$ (39,952)	-7.50%
Expenses		38,400	46,057	\$ 7,657	19.94%
Total		571,338	539,043	\$ (32,295)	-5.65%
<b>Community Services</b>					
Salaries	595,300	1,130,078	1,073,112	\$ (56,966)	-5.04%
Expenses	278,090	340,283	382,219	\$ 41,936	12.32%
<b>Subtotal Community Services</b>	873,390	1,470,361	1,455,331	\$ (15,030)	-1.02%
<b>Education</b>					
Hanover Public Schools					
Salaries & Expenses	23,132,796	23,132,796	23,232,796	\$ 100,000	0.43%
North River Collaborative	7,500	7,500	7,500	\$ -	0.00%
Peg Access Salaries	70,000	70,000	59,448	\$ (10,552)	-15.07%
Peg Access Expenses	32,000	32,000	35,900	\$ 3,900	12.19%
South Shore Regional School	803,385	794,793	808,971	\$ 14,178	1.78%
<b>Education</b>					
Salaries & Expenses	24,045,681	24,037,089	24,144,615	\$ 107,526	0.45%
<b>Total Education</b>	24,045,681	24,037,089	24,144,615	\$ 107,526	0.45%

## Budget Overview

Description	Proposed				
	FY 10 Approp	FY 11 Budget	FY 12 Budget		
<b>Townwide Expenses</b>					
Workers Compensation Insurance	175,833	175,833	175,833	\$ -	0.00%
Medicare/Social Security	387,816	395,000	410,000	\$ 15,000	3.80%
Unemployment Insurance	139,970	139,970	250,000	\$ 110,030	78.61%
Plymouth County Retirement	1,812,398	2,097,087	2,061,153	\$ (35,934)	-1.71%
Group Health Insurance	2,551,259	2,895,679	3,098,377	\$ 202,698	7.00%
Group Life Insurance	14,900	14,900	14,900	\$ -	0.00%
Employee Training Expenses	6,000	6,000	6,000	\$ -	0.00%
Employee Medical Expenses	52,945	52,945	52,945	\$ -	0.00%
Property & Liability	0	0	263,500	\$ 263,500	
County Aid to Agriculture	0	0	0	\$ -	
Reserve Fund	0	0	190,000	\$ 190,000	100.00%
Legal		0	134,900	\$ 134,900	100.00%
Audit		0	39,000	\$ 39,000	100.00%
Software Maintenance Fee			50,000	\$ 50,000	100.00%
Total Townwide Expenses	5,141,121	5,777,414	6,746,608	\$ 969,194	16.78%
<b>Insurance, Legal &amp; Audit</b>					
Property & Liability	337,000	263,500	0	\$ (263,500)	-100.00%
County Aid to Agriculture	125	0	0	\$ -	
Reserve Fund	150,000	190,000	0	\$ (190,000)	-100.00%
Legal		134,900	0	\$ (134,900)	
Audit		27,500	0	\$ (27,500)	
Software Maintenance Fee			0	\$ -	
Total Insurance	487,125	615,900	0	\$ (615,900)	-100.00%
<b>Debt Service (non-water)</b>					
Principal	2,725,872	2,404,572	2,605,872	\$ 201,300	8.37%
Interest - Long-term	1,609,246	1,314,846	1,229,825	\$ (85,021)	-6.47%
Interest - Short-term & Bond Costs	92,500	119,500	430,325	\$ 310,825	260.10%
Interest - Long-term Estimated			471,000	\$ 471,000	
Total Debt Service Costs	4,427,618	3,838,918	4,737,022	\$ 898,104	23.39%

# Town of Hanover

## 5 Year Capital Program and Budget

Description	Dept	FY 11	FY 12	FY 12	FY 13	FY 14	FY 15	FY 16	FY 17
		Actual	Request	Proposed	Program	Program	Program	Program	Program
<b>CAPITAL PROGRAM &amp; BUDGET</b>									
<b>CAPITAL PROGRAM &amp; BUDGET SUMMARY:</b>		<b>CAPITAL BUDGET</b>		<b>CAPITAL BUDGET</b>					
General Government		350,000	75,000	75,000	0	0	0	0	0
Public Safety		520,000	537,338	459,338	175,000	320,000	2,745,000	150,000	1,033,000
Community Services		0	0	0	0	75,000	0	0	0
Public Works		36,000	400,000	0	884,000	1,078,500	1,190,000	947,000	954,500
Water Department		0	0	0	120,000	335,000	550,000	760,000	430,000
Schools		0	1,420,000	32,500	1,518,212	885,249	826,895	551,588	148,247
<b>Total Town Funded Capital Budget (Column F)</b>		906,000	2,432,338	566,838	2,697,212	2,693,749	5,311,895	2,408,588	2,565,747
<b>Funding Sources:</b>									
Borrowing		810,000							
Free Cash		96,000	200,000	320,000					
Ambulance Fund			283,000	283,000					
Community Preservation Fund									
Prior Articles									
<b>Total Funding Sources</b>		906,000	483,000	603,000	0	0	0	0	0
<b>General Government</b>									
Finance Software	IT	350,000							
Curtis School Demolition			75,000	75,000					
<b>Total General Government</b>		350,000	75,000	0	0	0	0	0	0
<b>Public Safety</b>									
<b>Police Department</b>									
Replace 2 Marked Cruisers	PD	60,000	66,000	33,000					
Unmarked police cruiser	PD		25,500	25,500					
Utility Police Cruiser	PD		57,438	57,438					
Green Communities Grant for Utility Cruiser	PD		-24,600	-24,600					
	PD								
	PD								
<b>Subtotal Police</b>		60,000	124,338	91,338	0	0	0	0	0
<b>Fire/Rescue Department</b>									
Rescue Pumper	FD	460,000	0		0	0	0	0	0
Ambulance	FD		175,000	185,000	0	0	0	120,000	0
(4) Cardiac monitors/ defibrillators	FD		108,000	108,000	0	0	0	0	0
Concept Vehicle	FD		0		175,000	0	0	0	0
Command Vehicle	FD		0		0	0	45,000		50,000

### Capital Budget

Description	Dept	FY 11 Actual	FY 12 Request	FY 12 Proposed	FY 13 Program	FY 14 Program	FY 15 Program	FY 16 Program	FY 17 Program
Radios	FD		0		0	70,000	0	0	0
Fire Sub-Station Plans	FD		0		0	250,000	0	0	0
Fire Sub-Station Construction	FD		0		0	0	2,500,000	0	0
SCBA	FD		0		0	0	200,000	0	0
Thermal Imaging Cameras	FD		0		0	0	0	30,000	0
Refurbish Headquarters	FD		0		0	0	0	0	500,000
<b>Subtotal Fire/Rescue</b>		<b>460,000</b>	<b>283,000</b>	<b>293,000</b>	<b>175,000</b>	<b>320,000</b>	<b>2,745,000</b>	<b>150,000</b>	<b>550,000</b>
<b>Emergency Management</b>									
<b>Emergency Communications</b>	ECC								
Radio and Equipment Console			130,000	75,000					
Microwave Repeater System									483,000
<b>Subtotal Other Pub Safety</b>		0	130,000	75,000	0	0	0	0	483,000
<b>Total Public Safety</b>		520,000	537,338	459,338	175,000	320,000	2,745,000	150,000	1,033,000
<b>Community Services</b>									
Van						75,000			
<b>Subtotal Community Services</b>		0	0	0	0	75,000	0	0	0
<b>Total Community Services</b>		0	0	0	0	75,000	0	0	0
<b>Department of Public Works</b>									
Paving Management	HWY		400,000		400,000	400,000	400,000	400,000	400,000
Stormwater II	HWY		0		0	75,000	75,000	75,000	75,000
Dam Inspections	HWY		0		100,000	100,000	100,000	100,000	100,000
Transfer Station Equipment	HWY		0		0	0	0	0	0
Ames Way Improvement	HWY		0		0	0	135,000	0	50,000
Dump Truck 37,000	HWY		0		110,000	110,000	115,000	120,000	125,000
One Ton Dump Truck	HWY		0		65,000	65,000	68,000	0	68,000
Superintendent Pick-up	HWY	36,000	0		0	36,000	36,000	0	0
Sander	HWY		0		17,000	17,500	36,000	37,000	38,000
Backhoe	HWY		0		0	95,000	0	0	98,500
Sweeper	HWY		0		0	0	225,000	0	0
Loader	HWY		0		175,000	0	0	0	0
Trackless MT Tractor	HWY		0		0	115,000	0	0	0
Trackless Mowing Deck	HWY		0		17,000	0	0	0	0
Chipper	HWY		0		0	40,000	0	0	0
Roller	HWY		0		0	25,000	0	40,000	0
Cold Planer	HWY		0		0	0	0	0	0
Vacuum Trailer	HWY		0		0	0	0	75,000	0
Small Garbage Truck	LDF		0		0	0	0	100,000	0
<b>Total Department of Public Works</b>		<b>36,000</b>	<b>400,000</b>	<b>0</b>	<b>884,000</b>	<b>1,078,500</b>	<b>1,190,000</b>	<b>947,000</b>	<b>954,500</b>
<b>Water Department</b>									
Master Plan Update			0		0	0	50,000	0	0
Water Tank Rehabilitation			0		0	300,000	0	0	0
Generator Replacement - Pond Street			0		0	0	0	300,000	0
Water Supply Redundant Well - Beal			0		0	0	0	0	400,000
219 Winter Street Renovations			0		0	0	400,000	0	0
Water Main Improvements			0		0	0	0	400,000	0
Water Supervisor Pick-up			0		0	0	35,000	0	0

### Capital Budget

Description	Dept	FY 11 Actual	FY 12 Request	FY 12 Proposed	FY 13 Program	FY 14 Program	FY 15 Program	FY 16 Program	FY 17 Program
Water Foreman Service Van			0		0	0	30,000	0	0
Water Service Van			0		30,000	0	0	0	30,000
Treatment Plant Pick-up			0		0	35,000	0	0	0
Meter Reader			0		0	0	35,000	0	
Crane Utility Truck			0		90,000	0	0	0	0
One-ton Dump Truck w/ compressor			0		0	0	0	60,000	0
<b>Total Water</b>			<b>0</b>	<b>0</b>	<b>120,000</b>	<b>335,000</b>	<b>550,000</b>	<b>760,000</b>	<b>430,000</b>
<b>School Department</b>									
Special Needs Van	SCH		32,500	32,500	50,000	75,000	39,000	40,000	40,000
Special Needs Van	SCH		32,500		0	0	0	0	0
Computers (proposed and moved to school op budget)	SCH		65,000		65,000	65,000	65,000	65,000	65,000
Intercom Center & Sylvester	SCH		90,000						
Clocks	SCH		25,000						
Smoke Doors Middle School	SCH		35,000						
Elevator Sylvester School	SCH		590,000						
Tile and Carpeting Middle School - four rooms	SCH		80,000						
Tile and Carpeting Middle School - dwstrs/common rms	SCH		410,000						
Paving Middle School	SCH		60,000						
Tractor	SCH		0		55,000	0	0	0	0
Truck with Plow	SCH		0		0	40,000	45,000	50,000	0
Electrical Panel Upgrade	SCH		0			35,000			
Smoke System Replacement	SCH		0		24,000	24,000	24,000	24,000	24,000
Water Heater - MS	SCH		0		30,000	0	0	0	0
Water Heater - CD	SCH		0		0	18,000	0	0	0
Auto Flushmometers & Faucets	SCH				21,250	21,250	21,250	21,250	0
Upgrade Key Systems	SCH				0	15,000	10,000	0	0
Abate & Tile Floors	SCH				462,962	241,999	422,645	351,338	19,247
Parking Improvements	SCH				300,000	200,000	200,000	0	0
Center Leaks - Windows	SCH				15,000	0	0	0	0
Replace Center School Roof	SCH				400,000	0	0	0	0
HVAC Upgrades	SCH				70,000	150,000	0	0	0
Playground Improvements	SCH				25,000	0	0	0	0
<b>Subtotal Schools</b>		<b>0</b>	<b>1,420,000</b>	<b>32,500</b>	<b>1,518,212</b>	<b>885,249</b>	<b>826,895</b>	<b>551,588</b>	<b>148,247</b>

## **A PREVIEW OF MAJOR ISSUES TO COME NEXT YEAR**

### **ROADS**

The Advisory Committee has asked that the \$8.5 million dollar road repair issue be resubmitted with the financial impact spread out over more years. That plan will be developed over the next few months for action at a future Town Meeting.

### **DEBT**

Debt service will increase again next year as we finish borrowing the funds for construction on the new High School. This is an unavoidable issue that will be worked into the budget.

### **BUILDINGS**

The study on the Town Buildings is being finalized and will be incorporated into next Year's Capital Improvement budget. It will be beneficial to everyone involved to finally have a centralized plan for all Town Buildings.

### **FINANCIAL BIG PICTURE**

Town Meeting appropriates a budget of approximately \$50 million dollars annually. Up to another \$25 million dollars are administered or expended annually by the Town. A major goal for next year is to create a format for the Advisory Committee to consider the entire \$75 million dollars as they deliberate on the budget.